




STUDENT HANDBOOK 2022 - 23

THE MADURA COLLEGE

(An Autonomous Institution Affiliated to the Madurai Kamaraj University)

Re-accredited (3rd Cycle) with "A" Grade by NAAC

 Vidya Nagar, TPK Road, Madurai - 625 011

 (0452)- 2673354 / 9363233228

 principal@maduracollege.edu.in

 www.maduracollege.edu.in

PERSONAL INFORMATION

Name

Class & Major

Roll No. / Ref. No.

Date of Birth

Car/Bike/Cycle No.

Height

Weight

Blood Group

Permanent Address

Telephone Mobile No.

e-mail ID

COLLEGE PRAYER

असतो मा सद्गमय ।

ASATO MAA SADGAMAYA

பொய்மையிலிருந்து வாய்மைக்கு எம்மை அழைத்துச் செல்

Lead me from the Unreal to the Real

तमसो मा ज्योतिर्गमय ।

TAMASO MAA JYOTHIRGAMAYA

இருளிலிருந்து ஒளிக்கு எம்மை அழைத்துச் செல்

Lead me from Darkness to Light

मृत्योर्मा अमृतङ्गमय ।

MRITYOR MAA AMRITANGAMAYA

இறப்பிலிருந்து பிறவாமைக்கு எம்மை அழைத்துச் செல்

Lead me from Mortality to Immortality

ॐ शान्तिः शान्तिः शान्तिः ॥

OM SHANTHI : SHANTHI : SHANTHI :

- Brhadaranyakopanishad

ஒன்றே குலமும் ஒருவனே தேவனும்
நன்றே நினைமின் நமனில்லை நாணாமே
சென்றே புகுங்கதியில்லை நும் சித்தத்து
நின்றே நிலைபெற நீர் நினைந்துய்மினே

- திருமூலர் திருமந்திரம்

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுக்கும்
சீராரும் வதனமெனத் திகழ்பரத கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநற் றிருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகுமின்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!

- மனோன்மணியம் சுந்தரம் பிள்ளை

நாட்டுப்பண்

ஐன கண மன அதிநாயக ஐய ஹே
பாரத பாக்ய விதாதா
பஞ்சாப ஸிந்து குஜராத மராட்டா
திராவிட உத்கல பங்கா
விந்திய ஹிமாசல யமுனா கங்கா
உச்சலஜலதி தரங்கா
தவ சுப நாமே ஜாகே
தவ சுப ஆசிஸ மாகே
காஹே தவ ஐய காதா
ஐன கண மங்கள தாயக ஐய ஹே
பாரத பாக்ய விதாதா
ஐய ஹே ஐய ஹே ஐய ஹே
ஐய ஐய ஐய ஐய ஹே!

- இரவீந்திரநாத் தாகூர்



COLLEGE COAT OF ARMS

Motto:

“Vidya Dharmena Shobathe”

Meaning

“Learning Shines with Righteousness”

Logo:



Lion stands for power and is the vehicle on which Goddess Sakthi rode when she slew Mahishasura, the embodiment of Tamas.



Elephant head stands for Sri Ganesha, the God of Wisdom and Success.



Lotuses on either sides, one white and the other red, symbolizes the rise of human spirit from the muddy bottom of our lower nature to achieve purity and renunciation, respectively.



Pranava is the coping stone of the entire arch of human progress.

Colours:

- White symbolizing Purity
- Blue symbolizing Love
- Yellow symbolizing Sacrifice

1856 CE
Zilla School started by the Government in 1856 as an outcome of Macaulay's dispatch of 1854 on Education.

1880 CE
A College department was added to the Zilla School

1889 CE
The School and the College were taken over by the Madura Native High School Committee renamed as Madura College Committee

1903 CE
The committee took over the administration of Setupathi High School and Town Primary School.

1905 CE
The Committee registered under the Indian Companies Act, 1882 under the nomenclature 'The Madura College Board'

1906 CE
A Section for girls was opened in the Town Primary School

1925 CE
The College became a first grade College.

1937 CE
The College moved to the present campus of 43 acres (5 acre at the bequest of Robert S. Fischer and the rest donated by Raja Sir. Annamalai Chettiar

1941 CE
The P.M.Sanakara lyer Hall came up



The MADURA COLLEGE

A Brief History



1997 CE
College started admitting girl students in Undergraduate Programmes.

1983 CE
Self - Financing stream was started.

1978 CE
Autonomous status was conferred by University Grants Commission in the very first batch.

1950 CE
College celebrated its diamond jubilee and the Diamond Jubilee Hostel Block came up.

1949 CE
Harvey Library came up with a donation of Rs.1 Lakh from the Madura Mills Co. Ltd.

Setupathi Science Block came up with the support of the Rajasaheb of Rammad.

1947 CE
TVS Hostel came into existence with a donation of Rs.1 lakh from M/S T.V.Sundaram Iyengar and Sons. Pvt. Ltd.

1946 CE
The College regained its First grade status (lost in 1939 CE due to lack of funds for endowments) after door to door fund raising.




Programme Timeline

1947 B.Com.	1948 B.Sc. Physics	1953 B.Sc. Botany
1957 B.Sc. Mathematics	1958 M.Sc. Mathematics	1958 M.Sc. Physics
1959 B.Sc. Chemistry	1959 M.Sc. Chemistry	1964 B.Sc. Zoology
1984 M.Sc. Botany	1987 B.Sc. Computer Science	1988 - 89 M.A. Economics
1988 M.A. English	1989 M.A. Tamil	1993 M.Phil. English
2019 M.Com.	2019 M.Sc. Statistics	

THE MADURA COLLEGE BOARD

The College is administered by the Madura College Board, as also are the Sethupathi Higher Secondary School, Madura College Higher Secondary School and the Town Primary School. The Madura College Board elects a Board of Directors consisting of twelve members. From among the twelve Directors the President, the Vice President, the Secretary, the Joint Secretary and the Treasurer are elected.

Office Bearers

Sri. S.Sridharan , B.Com., F.C.A., A.I.C.WA., A.C.S. - President	
Sri. S.Seetharaman , B.A., - Vice President	
Sri. S.Natanagopal , FCA., - Secretary	
Sri. S.Parthasarathy , B.Sc., B.L., - Joint Secretary	
Sri. N.Anand Srinivasan , M.Com., - Treasurer	



Directors

Sri. H.Lakshmi Shankar, L.L., M.L.,
Sri. S.Ramesh, B.Sc., B.L.,
Sri. S.Sankaran, B.Com.,
Sri.R.Sridharan, F.C.A.,
Sri.R.Srinivasan, B.Com.,
Sri. R.S.Srinivasan, B.A.,
Sri. S.Suresh, B.Com., B.L.,

 **Members**

- 1 Sri. L.Amuthan
- 2 Sri. N.Anand Srinivasan, M.Com.,
- 3 Sri. S.Appaswami, B.Com., F.C.A, A.C.S, A.I.C.W.A.
- 4 Sri. Ashok Muthanna
- 5 Sri. K.Chandrasekar, B.Com.,
- 6 Sri. A.Chandramouli, B.Com., F.C.A.,
- 7 Sri. M.C.Devi Prasad, B.Com., F.C.A.,
- 8 Sri. B.Ganapathysarma, B.Com., A.C.A., A.C.S.,
- 9 Sri. M.Ganapathysubramanian, B.Sc., D.Com.,
- 10 Dr. R.Govindarajan
- 11 Dr. N.Gururaj, M.D.S.,
12. Sri. R.Haresh
- 13 Dr. V.Harshan, M.D., D.D.,
- 14 Sri. N.S.Krishnan, B.A., B.E., M.I.E., C.M.M.,
- 15 Sri. R.Krishnasamy, M.Sc.,
- 16 Dr. Kumar Venkatesan, M.B.B.S.,
- 17 Sri. R.Lakshmipathy,
- 18 Sri. H.Lakshmi Shankar, L.L., M.L.,
- 19 Sri. S.Madhavan, M.L.,
- 20 Sri. M.S. Meenakshisundaram, B.Sc., B.L.,
- 21 Sri. R.Meenakshisundaram, B.Sc.,
- 22 Dr. S.Meenakshisundaram, M.D., D.M.,
- 23 Sri. K.Mohan, B.Com., F.C.A.,
- 24 Sri. S.Muthusami, B.Com.,
- 25 Sri. K.S. Narayanaswamy, B.Com., F.C.A.,
- 26 Sri. S.Natanagopal, B.Sc., F.C.A.,

- 27 Sri. S.Padmanabhan, B.Sc., B.L.,
- 28 Sri. S.Parthasarathy, B.Sc., B.L.,
- 29 Dr. A.Raman, B.Sc., M.B.B.S.,
- 30 Sri. R.Ramakrishnan, B.Com., M.B.A.,
- 31 Sri. L.Ramani, B.Sc., B.E.,
- 32 Sri. L.Ramasubbu, M.Com., M.B.A., M.A.,
- 33 Dr. D.Ramasubramanian, M.D., DM. (Neuro),
- 34 Sri. S.Ramesh, B.Sc., B.L.,
- 35 Sri. P.Ravichandran, B.A., B.L.,
- 36 Sri. K.Ravishankar
- 37 Sri. S.Sankaran, B.Com.,
- 38 Sri. S.Sankaranarayanan, M.Sc.,
- 39 Dr. R.Sathiamurthi, M.A., L.P.T., Ph.D.
- 40 Sri. S.Seetharaman, B.A.,
- 41 Sri. R.Shankar, B.E.,
- 42 Sri. S.Somasundaram, B.Sc., B.L.,
- 43 Sri. R.Sridharan, F.C.A.,
- 44 Sri. S.Sridharan, B.Com., F.C.A., A.I.C.W.A., A.C.S.
- 45 Sri. R.Srinivasan, B.Com.,
- 46 Sri. R.S. Srinivasan, B.A.,
- 47 Sri. S.Srinivasa Raghavan, B.L.,
- 48 Sri. V.V.S. Subramanian, B.E.,
- 49 Sri. S.Suresh, B.Com., B.L.,
- 50 Dr. S.Vaidhyasubramaniam, B.E., M.B.A., Ph.D., G.M.P.,
- 51 Sri. V.Venkatasubramanian, B.Com., F.C.A.,
- 52 Sri. Venu Srinivasan
- 53 Sri. D.Vishwadeep, B.Tech., M.B.A.,

List of Successive Principals

The College has been served by a long succession of distinguished Principals

Sri. A.Rajarama Iyer	Jan 1889 - June 1889
Sri. S.Vencobachariar	July 1889 - July 1912
Sri. A.Rajarama Iyer	July 1912 - Mar 1915
Sri. C.Ganapathy Iyer	Apl 1915 - May 1917
Sri. Spencer A.Shutie	Jun 1917 - May 1918
Sri. S.S.Suryanarayana Sastry	Jun 1918 - May 1922
Sri. C. Ganapathy Iyer	Jun 1922 - May 1924
Sri. V.R. Venkatraman	Jun 1924 - Apl 1928
Sri. M.V.N. Subba Rao	Jun 1928 - Nov 1930
Sri. P.Mahadevan	Nov 1930 - Jun 1937
Sri. V.R.Venkatraman	Jun 1937 - Apl 1939
Sri. V.Subbusheshan	Apl 1939 - May 1946
Sri. P.Mahadevan	May 1946 - May 1953
Sri. T.Totadrilyengar	Jun 1953 - May 1964
Sri. K.S.Venkatesan	Jun 1964 - Apl 1968
Sri. P.S.Varadachary	Jul 1968 - May 1972
Sri. A.V.Krishna Murthy	Jun 1972 - May 1978
Sri. C.S.Krishna	Jun 1978 - Sep 1983
Dr. K.Ramamoorthy	Sep 1983 - May 1988
Sri. G.Ramamurthy	Jun 1988 - May 1993
Dr. K.R.Balasubramanian	Jun 1993 - May 1996
Dr. R.Venkataraman	Jun 1996 - Dec 1999
Sri. S.Meenakshi Sundaram i/c	Feb 2000 - Oct 2000
Dr. V.Niranjan	Nov 2000 - Aug 2002
Sri. K.Raman	Nov 2002 - Aug 2004
Dr. V.Sivakumar	Sep 2004 - May 2008
Dr. T.V.Krishnamoorthy	June 2008 - May 2011
Dr. R.Nagarathinam i/c	June 2011 - Sep 2011
Dr. R.Murali	Sep 2011 - July 2015
Major Dr.K.M.Rajasekaran i/c	Aug 2015 - May 2016
Dr. M.Sugumaran i/c	June 2016 - July 2016
Dr. J.Suresh	July 2016 -

FACULTY MEMBERS

PRINCIPAL

Dr. J. Suresh, M.Sc., M.Phil., P.B.D.C.A., B.Ed., Ph.D.

DEANS

Dr. S. Muthukumar Dean (Administration)

Mr. S. Sivaramakrishnan Dean (Academics)

Dr. I. Sahul Hamid Dean (Planning and Development)

DEPARTMENT OF TAMIL

1. Dr. S. Dhanasamy, M.A., M.Phil., Ph.D. Asst. Prof. & HOD

2. Dr. A. Atheeswari, M.A.,(Tamil) M.A.,(Philo.), M.Phil., Ph.D. Asst. Prof.

3. Dr. G. Karunakaran, M.A., M.Phil., Ph.D. Asst. Prof.

4. Dr. N. Rathinakumar, M.A., M.Phil., Ph.D. Asst. Prof.

5. Dr. V. Usha, M.A., M.Ed., Ph.D. Asst. Prof.

6. Dr. M. Kannan, M.A., M.Phil., Ph.D., Asst. Prof.

7. Dr. D. Gandhimathi, M.A., M.Phil., Ph.D., Asst. Prof.

8. Dr. S. Kannadasan, M.A., M.Phil., Ph.D., NET Asst.Prof.

DEPARTMENT OF ENGLISH

1. Dr. R. Subramony, M.A., Ph.D. Asso. Prof. & HOD

2. Dr. Sheela P. Karthick, M.A., M.Phil., Ph.D., B.Ed., Asso. Prof.

3. Dr. G. Sivasubramanian, M.A., M.Phil., Ph.D. Asst. Prof.

4. Dr. A. Chandrabose, M.A., M.Phil., Ph.D. Asst. Prof.

5. Dr. S.Sudha, M.A., M.Phil., Ph.D. Asst. Prof.

6. Ms. C. UdhayaBanu, M.A., Asst. Prof.

7. Dr. A. Vigneshkumar, M.A., M.Phil., B.Ed., Ph.D., Asst. Prof.

8. Dr. S. Venkatesh, M.A., M.Phil., D-Litt., B.Ed., Asst. Prof.

9. Mrs. B. Tamilselvi, M.A., M.Phil., B.Ed., NET, D.TEd., Asst. Prof.

Management Staff

10. Dr. A. Dhanalakshmi, M.A., M.Phil., Ph.D., Asst. Prof.

DEPARTMENT OF HINDI

1. Mr. S. Murali, M.A., M.Phil., Asso. Prof. & HOD

DEPARTMENT OF SANSKRIT

1. Mr. P. Manikandan, M.A.,(Sanskrit) M.A.,(Hindi) M.A.,(Philo, Religion Culture)
Asst. Prof. & HOD

DEPARTMENT OF ECONOMICS

1. Dr. S. Theenathayalan, M.A., M.B.A., M.Phil., M.Ed., P.G.D.M.M.T., Ph.D.
Asso. Prof. & HOD

2. Dr. P. Kannan, M.A., M.Phil., Ph.D. Asso. Prof.

3. Dr. R. Gopi, M.A., M.Phil., P.G.D.C.A., Ph.D. Asso. Prof.

4. Dr. V. Sriman Narayanan, M.A., M.Phil., Ph.D. Asst. Prof.

5. Dr. S. Karthikeyan, M.A., M.Phil., M.Ed., P.G.D.C.A., Ph.D. Asst. Prof.

6. Dr. S. Meenakshi, M.A., M.Phil., M.B.A., B.Ed., Ph.D. Asst. Prof.

DEPARTMENT OF PHYSICS

1. Dr. M. Prema Rani, M.Sc., M.Phil., M.Ed., Ph.D., Asso. Prof. & HOD

2. Dr. R. Saravanan, M.Sc., M.Phil., Ph.D., Asso. Prof.

3. Mr. V. Meenakshi Sundaram, M.Sc., M.Phil., Asst. Prof.

4. Mr. T. Vivekanandan, M.Sc., M.Phil., P.G.D.C.A., Asst. Prof.

5. Mr. S. Sivaramakrishnan, M.Sc., M.Phil., Asst. Prof.

6. Dr. M. Kavitha, M.Sc., M.Phil., Ph.D., Asst. Prof.

7. Mrs. G. Gowri, M.Sc., M.Phil., Asst. Prof.

8. Dr. K. Neyvasagam, M.Sc., M.Phil., P.G.D.C.A., Ph.D., Asso. Prof.

9. Dr. R. Vishnu Priya, M.Sc., M.Phil., Ph.D., Asst. Prof.

10. Dr. J. Sivasubramanian, M.Sc., M.Phil., B.Ed., Ph.D., Asst. Prof.

Management Staff

11. Dr. M. Venkateshan, M.Sc., M.Phil., Ph.D., Asst. Prof.

DEPARTMENT OF CHEMISTRY

- | | |
|--|-------------------|
| 1. Dr. A. Xavier, M.Sc., M.Phil., B.Ed., Ph.D., | Asso. Prof. & HOD |
| 2. Dr. P.S. Harikrishnan, M.Sc., Ph.D., | Asso. Prof. |
| 3. Dr. M. Karpagavalli, M.Sc., P.G.D.C.A., Ph.D., | Asso. Prof. |
| 4. Dr. P. Gajendran, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 5. Dr. M. Malarvizhi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 6. Dr. S.V. Karthikeyan, M.Sc., Ph.D., | Asst. Prof. |
| 7. Mr. S.Vidhyasankar, M.Sc., M.Phil., | Asst. Prof. |
| 8. Dr. R. Ramachandran, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 9. Mr. S. Selvakumar, M.Sc., M.Phil., B.Ed., | Asst. Prof. |
| 10. Dr. P. Prasanna, M.Sc., Ph.D., | Asst. Prof. |
| 11. Dr. M. Boominathan, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 12. Dr. M. Hasmath Farzana, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 13. Dr. Shanmugapriya, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

DEPARTMENT OF ZOOLOGY

- | | |
|---|-------------------|
| 1. Dr. S. Dinakaran, M.Sc., M.Phil., B.Ed., Ph.D. | Asso. Prof. & HOD |
| 2. Dr. L.D. Devasree., M.Sc., M.Phil., Ph.D. | Asst. Prof. |
| 3. Dr. R. Eswaran, M.Sc., M.Phil., Ph.D. | Asst. Prof. |
| 4. Dr. B. Latha, M.Sc., M.Phil., Ph.D. | Asst. Prof. |
| 5. Dr. C. Selvakumar, M.Sc., Ph.D. | Asst. Prof. |
| 6. Dr. P. Sivakumar, M.Sc., Ph.D. | Asst. Prof. |

DEPARTMENT OF BOTANY

- | | |
|--|-------------------|
| 1. Mr. S. ChellaPandian, M.Sc., M.Phil. | Asso. Prof. & HOD |
| 2. Dr. P. Kannan, M.Sc., M.Phil., PMCPGE, Ph.D., | Asst. Prof. |
| 3. Dr. S. Karuppusamy, M.Sc., F.I.A.T., Ph.D., | Asst. Prof. |
| 4. Dr. S. GnaanaSaraswathi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 5. Mr. V. MeenakshiSundaram, M.Sc., M.Phil., | Asst. Prof. |
| 6. Dr. N. Janakiraman, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

- | | |
|--|-------------|
| 7. Dr. M. Karpagajothi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 8. Dr. P. Jansi Rani, M.Sc., Ph.D., | Asst. Prof. |
| 9. Dr. S. Saravanan, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

Management Staff

- | | |
|---|-------------|
| 10. Mrs. R. Saranya, M.Sc., P.G.D.C.A., | Asst. Prof. |
|---|-------------|

DEPARTMENT OF MATHEMATICS

- | | |
|---|-------------------|
| 1. Dr. S. Muthukumar, M.Sc., M.Phil., P.G.D.C.A., M.C.A., Ph.D., | Asso. Prof. & HOD |
| 2. Dr. C. Thangapandi, M.Sc., M.Phil., P.G.D.C.A., B.Ed., Ph.D., | Asso. Prof. |
| 3. Dr. R. Pandiselvi, M.Sc., M.Phil., Ph.D., | Asso. Prof. |
| 4. Dr. K.M. Dharmalingam, M.Sc., M.Phil., M.Ed., P.G.D.C.A., D.G.T., Ph.D., | Asso. Prof. |
| 5. Dr. G. Marimuthu, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 6. Dr. V. Ananthaswamy, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 7. Dr. I. Sahul Hamid, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 8. Dr. U. Karthik Raja, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 9. Dr. I. Padmavathi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 10. Dr. S. Usha, M.Sc., M.Phil., B.Ed., L.L.B., Ph.D., | Asst. Prof. |
| 11. Dr. V. Sangeethasubha, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

DEPARTMENT OF STATISTICS

- | | |
|--|-------------------|
| 1. Dr. P. Vetriselvi, M.Sc., M.Phil., Ph.D., | Asst. Prof. & HOD |
| 2. Dr. R. Madhanagopal, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 3. Dr. M. Venkateswaran, M.Sc., Ph.D., | Asst. Prof. |
| 4. Dr. B. Saberunnisa, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 5. Dr. M. Rabert, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

DEPARTMENT OF COMMERCE

- | | |
|---|-------------------|
| 1. Dr. A. Mayilmurugan, M.Com., MBA., M.Phil., F.C.M.A., Ph.D., | Asso. Prof. & HOD |
| 2. Dr. S. Selvakumar, M.Com. M.Phil. B.L., MMM., P.G.D.C.A., Ph.D., | Asst. Prof. |

- | | |
|---|-------------|
| 3. Dr. K. HemaMalini, M.Com., MCS., M.Phil., P.G.D.C.A., Ph.D., | Asst. Prof. |
| 4. Dr. Y. Natarajan, M.Com., M.B.A., M.Phil., Ph.D., | Asst. Prof. |
| 5. Dr. S. Chandrasekar, M.Com., M.Phil., Ph.D., | Asst. Prof. |
| 6. Dr. R. Vennila, M.Com., M.Phil., M.B.A., Ph.D., | Asst. Prof. |
| 7. Dr. A. Karuppusamy, M.Com., M.Phil., Ph.D., | Asst. Prof. |
| 8. Dr. S. Ramachandran M.Com., M.B.A., M.Phil., Ph.D. | Asst. Prof. |
| 9. Mrs. S. Krithika, M.Com., M.B.A., P.G.D.C.A., M.Phil., SLET | Asst. Prof. |
| 10. Mrs. P. Jayalakshmi, M.Com., NET | Asst. Prof. |

Management Staff

- | | |
|--|-----------------------|
| 11. Mrs. B. Shanmugapriya, M.Com., SLET | Asst. Prof. |
| 12. Mr. S. Praveenkumar, M.Com., NET | Asst. Prof. |
| 13. Dr. S. Gurupriya, M.Com., M.Phil., Ph.D., | Asst. Prof. |
| 14. Mrs. S. Geetha, M.Com., | Asst. Prof. |
| 15. Mrs. G. Jayasree, LL.M., Advocate | Part time Asst. Prof. |
| 16. CA M. Selvakumar, M.Com., ACA Chartered Accountant | Part time Asst. Prof. |

DEPARTMENT OF COMPUTER SCIENCE

- | | |
|---|-------------------|
| 1. Er. J. Rajendran, B.E., M.Phil., | Asso. Prof. & HOD |
| 2. Mrs. R. Uma Sankari, M.Sc., M.Phil., | Asst. Prof. |
| 3. Dr. T. SreeRamkumar, M.Sc., M.Phil., Ph.D. | Asst. Prof. |

Management Staff

- | | |
|---------------------------------------|-------------|
| 4. Mrs. J. Mayajothi, M.Sc., M.Phil., | Asst. Prof. |
| 5. Mrs. P. Sridevi, M.Sc., M.Phil., | Asst. Prof. |

DEPARTMENT OF PHYSICAL EDUCATION

- | | |
|--|-------------------|
| 1. Dr. K. Kathirvel Pandian, M.A., M.P.Ed., M.Phil., Ph.D. | Physical Director |
|--|-------------------|

LIBRARY

- | | |
|--|------------------|
| 1. TMT. C. Hema, M.A., M.Lib.Sc., M.Phil., | Librarian (S.G.) |
|--|------------------|

NON – TEACHING STAFF

1. Mr. M. Venkataraman, B.Com.,	Superintendent
2. Mrs. V. Rajalakshmi, M.Com., M.L.I.S.C., M.Phil.,	Assistant
3. Mrs. V. Rajeswari, B.A.,	Assistant
4. Mr. M. Ganesh, B.A., PGDCA.,	Assistant
5. Mr. S. Sundar, B.Com., M.F.C.,	Jr. Assistant
6. Mr. R. Nagarajan	Jr. Assistant
7. Mr. L. Vaithamanithi, B.Com.	Jr. Assistant
8. Mrs. M.K. Seethalakshmi, M.Com., B.Ed.	Typist
9. Mrs. S. Pandi Devi	Typist
10. Mr. A. Saisrinivas, M.Sc., B.Ed.	Store Keeper
11. Mr. V. Veeravelpandi, B.Com.,	Lab Assistant (SG)
12. Mr. S. Thangavelu	Lab Assistant (SG)
13. Mr. B. Padmanabhan, B.Com.,	Lab Assistant (SG)
14. Mr. K. Ganapathiraman	Lab Assistant (SG)
15. Mrs. K. Manimekalai, B.Sc.,	Lab Assistant (SG)
16. Mr. T. Nagarajan	Lab Assistant (SG)
17. Mr. U. Jeganathan	Lab Assistant (SG)
18. Mrs. M. Vanitha, B.Com.,	Lab Assistant (SG)
19. Mr. P. Ganesh Kumar, B.Sc.,	Lab Assistant (SG)
20. Mr. S. Balamurugan	Lab Assistant (SG)
21. Mrs. P. Murugeswari	Lab Assistant (SG)
22. Mr. G. Sasthasubramanian, B.Sc.,	Lab Assistant (SG)
23. Mrs. P. Ilanilavu	Lab Assistant (SG)
24. Mr. P. Murugan, B.Sc.,	Lab Assistant
25. Mr. S. Sivaraman	Library Assistant (SPL.Gr)
26. Mrs. S. Manjula	Library Assistant

27. Mr. P. Senthilkumar	Record Clerk
28. Mrs. V. Thayammal	Record Clerk
29. Mr. M. Thangapandi	Record Clerk
30. Ms. P. Surya, M.A.	Record Clerk
31. Mrs. K. Vasantha	Office Assistant
32. Mrs. G. Rajalakshmi	Office Assistant
33. Mr. M. Thavam, M.A., DGT	Office Assistant
34. Mrs. C. Priyadharshini	Office Assistant
35. Mr. S. Kandan	Sweeper (SPL.Gr)
36. Mrs. S. Chinnaponnu	Scavanger (SPL.Gr)

Management Staff

Technical Staffs

37. Mr. P. Kumar, Dip. in EEE	Electrical Superintendent
38. Mr. B. Ponmuni	Electrical Assistant
39. Mr. M. Murugan	Marker

Non Technical Staffs

40. Ms. B. Rajathi, B.Sc.,	NAAC Office Clerk
41. Mr. D. Wilson Kennedy	Office Assistant
42. Mr. R. Balachandar	Lab Assistant
43. Mrs. S. Meenakshi, M.Sc.,	Library Assistant
44. Ms. P. Meenakshi Sundhareswari, B.Sc.,	NAAC Office Clerk
45. Ms. M. Vini Preethi, M.Sc.,	NAAC Office Clerk

EXAMINATION SECTION

1. Dr. V. Sriman Narayanan, M.Sc., M.Phil., FIAT, Ph.D.,
Controller of Examinations till Nov. 2022
2. Dr. A. Xavier, M.Sc., M.Phil., B.Ed., Ph.D.,
Controller of Examinations from Dec. onwards
3. Dr. S. Karuppusamy, M.Sc., M.Phil., Ph.D., Deputy Controller of Examinations

4. Dr. S. Gnaana Saraswathi, M.Sc., M.Phil., Ph.D.,
Assistant Controller of Examinations
5. Mr. M. Raman, B.Sc., PBDCA.,
Computer Programmer
6. Mrs. P. Gnanasoundari, B.Sc., B.L.I.S.,
Clerk
7. Mr. S. Sivaraman, B.Com., B.L.I.S.,
Clerk
8. Mrs. A. Premalatha M.C.A.,
Clerk
9. Mrs. N. Sudha, B.Sc., D.FN
Clerk
10. Mrs. M.S. Poornima, D.E.C.E.,
Clerk
11. Mr. M. Vignesh, B.A., D.E.C.E., M.S.W.,
Clerk
12. Mr. V. Hariharan, B.A.,
Clerk
13. Mrs. K.S. Hema, M.A.,
Clerk
14. Mrs. B. Subathra, B.A.,
Clerk
15. Mrs. T.R. Lakshmi, B.Com.,
Clerk
16. Mr. M. Vijayakumar
Office Assistant
17. Mr. M. Thirugnanadass
Part-time Office Assistant

Part – V Programmes

1. Department of Physical Education

Dr. K.Kathirvelpandian Director of Physical Education

2. National Cadet Corps (NCC)

Dr. S. V. Karthikeyan Chemistry

3. National Service Scheme (NSS)

Dr. Y.Natarajan Commerce (Unit No:11)

Dr. S. Meenakshi Economics (Unit No:210)

Dr. M. Kannan Tamil (Unit No:12)

Dr. D. Gandhimathi Tamil (Unit No:10)

4. Youth Red Cross (YRC)

Dr. S. Selvakumar Commerce

Mrs. S. Krithika Commerce

COMMITTEE

Statutory Bodies

1. Governing Body

Sri. S. Sridharan	President, MCB
Sri. S. Natanagopal	Secretary, MCB
Sri. N. Anand Srinivasan	Treasurer - MCB
Sri. S. Suresh, Advocate	Director – MCB
Sri. S. Ramesh, Advocate	Director – MCB
Sri. S. Seetharaman	Industrialist, Management Nominee
Dr. Shimla	UGC Nominee
Dr. P. Ponmuthuramalingam	R.J.D.C.E. Madurai
Dr. B. Sivakumar	MKU Nominee
Dr. J. Suresh	Principal
Er. J. Rajendran	Head, Dept. of Computer Science
Mr. S. Murali	Head, Dept of Hindi

2. Finance Committee

Sri. S. Natanagopal	Secretary, MCB
Dr. J. Suresh	Principal, TMC
<i>Finance Officer</i>	MKU
Mr. S. Murali	Head, Dept of Hindi
Mr. S. Chellapandian	Head, Dept. of Botany

3. Academic Council

Chairman:

Dr. J. Suresh	Principal
---------------	-----------

Member Secretary:

Dr. R. Eswaran,

Asst. Prof. of Zoology

Management representatives:

1. Sri. S. Sridharan, President, Madura College Board
2. CA S. Natanagopal, Secretary, Madura College Board
3. Sri. N. Anand Srinivasan, Treasurer, Madura College board

External Members

4. Dr. M. Thangaraj

Professor & Head

Department of Computer Science - University Nominee
School of Information Technology
Madurai Kamaraj University, Madurai

5. Dr. G. Kumaresan

Professor & Head, Chairperson

Department of Genetics - University Nominee
School of Biological Sciences
Madurai Kamaraj University, Madurai

6. Dr. T. Dharmaraj

Professor & Head, Chairperson

Department of Folklore and Culture Studies - University Nominee
School of Performing Arts
Madurai Kamaraj University, Madurai.

7. Dr. S.Vaidhya Subramanian

Dean,

SASTRA University Member representing Education
Tirumalai Samudiram, Thanjavur

Administrative Bodies / Cells

1. Awards Committee

Principal – Ex-officio

Dr. V. Sriman Narayanan, M.Sc., M.Phil., Ph.D.,

Controller of Examination till Nov. 2022

Dr. A.Xavier, M.Sc., M.Phil., B.Ed., Ph.D., Controller of Examination from Dec. onwards

Dr. S. Karuppusamy Deputy Controller of Examinations

Dr. S. Gnaana Saraswathi, M.Sc., M.Phil., Ph.D.,

Assistant Controller of Examinations

Dean (Ex-officio)

Dr. V. Emayavaramban

University Nominee

Dr. C. Gopinathan

University Nominee

Dr. S. Muthukumar

Head. Dept of Maths & Dean (Admin)

Dr. S. Dinakaran

Head Dept. of Zoology

Dr. A. Mayil Murugan

Head Dept. of Commerce

Dr. M. Prema Rani

Head-incharge Dept. of Physics

Dr. S. Dhanasamy

Head, Dept. of Tamil

2. College Committee

Sri. S. Sridharan

Director, MCB

Sri. S. Seetharaman

Vice President, MCB

Sri. S. Natanagopal

Secretary, MCB

Sri. S. Parthasarathy

Joint Secretary, MCB

Sri. N. Anand Srinivasan

Treasurer, MCB

Sri. H. Lakshmi Shankar

Director, MCB

Sri. S. Ramesh

Director, MCB

Sri. S. Sankaran

Director, MCB

Sri. R. Sridharan	Director, MCB
Sri. R. Srinivasan	Director, MCB
Sri. R. S. Srinivasan	Director, MCB
Sri. S. Suresh	Director, MCB
Dr. Kumaresan	MKU Nominee
Dr. J. Suresh	Principal
Er. J. Rajendran	Senior most faculty
Mr. S. Murali	Senior most faculty
Mr. M. Venkataraman	Office Superintendent

3. Admission Committee:

UG:

Principal	
Dean (Academics)	
Mr. S. Murali	HoD of Hindi
Er. J. Rajendran	HoD of Computer Science
Mr. S. Chellapandian	HoD of Botany

PG:

Principal	
Dean (Academics)	
Mr. S. Chellapandian	HoD of Botany
Dr. S. Dhanasamy	HoD of Tamil
Dean (P & D)	

4. Examination Cell

Dr. J. Suresh	Principal
Dr. V. Sriman Narayanan, M.Sc., M.Phil., Ph.D.,	

Controller of Examination till Nov. 2022

Dr. A.Xavier, M.Sc., M.Phil., B.Ed., Ph.D., Controller of Examination from Dec. onwards

Dr. S. Karuppusamy Deputy Controller of Examinations

Dr. S. Gnaana Saraswathi, M.Sc., M.Phil., Ph.D.,
Assistant Controller of Examinations

Er. J. Rajendran HoD of Computer Science

Dr. S. Theenathayalan HoD of Economics

Dr. A. Xavier HoD of Chemistry

Dr. S. Dinakaran HoD of Zoology

Dr. S. Dhanasamy HoD of Tamil

5. Examination Discipline Committee

Dr. V. Sriman Narayanan, M.Sc., M.Phil., Ph.D.,
Controller of Examination till Nov. 2022

Dr. A.Xavier, M.Sc., M.Phil., B.Ed., Ph.D., Controller of Examination from Dec. onwards

Dr. S. Karuppusamy Deputy Controller of Examinations, Ex- Officio

Dr. S. Gnaana Saraswathi, M.Sc., M.Phil., Ph.D.,
Assistant Controller of Examinations

Er. J. Rajendiran HoD of Computer Science

Mr. S. Murali HoD of Hindi

Mr. S. Chellapandian HoD of Botany

Dr. S. Theenathayalan HoD of Economics

Dr. A. Mayil Murugan HoD of Commerce

Dr. A. Xavier HoD of Chemistry

6. Library Committee

Dean (Admin)

Mrs. C.Hema Librarian

Dr. R.Pandiselvi Asso. Prof. of Mathematics

Dr. R.Subramony	HoD of English
Mr. S. Vidhya Sankar	Asst. Prof. of Chemistry
Dr. U.Karthikraja	Asst. Prof. of Mathematics
Dr. J.Sivasubramanian	Asst. Prof. of Physics
Mr. P.Manikandan	Head & Asst. Prof. of Sanskrit
Mr. S.Sivaraman	Library Assistant

7. Internal Complaints Committee (For prevention of Sexual harassment)

Mrs. C.Hema	Librarian
Dr. R.Pandiselvi	Asso. Prof. of Mathematics
Dr. A.Atheeswari	Asst. Prof. of Tamil
Mrs. R.Umasankari	Asst. Prof. of Computer Science
Mrs. P.Ilanilavu	Lab Assistant

A member from an NGO, nominated by the Principal

8. Anti-ragging Cell

Mr. S.ChellaPandian	HoD of Botany
Dr. P.S.Harikrishnan	Asso. Prof. of Mathematics
Dr. S.Dinakaran	HoD of Zoology
Dr. R.Gopi	Asso. Prof. Economics
Dr. S.Selvakumar	Asst. Prof. of Commerce
Mrs. R.Umasankari	Asst. Prof. of Computer Science
Dr. V.Ananthaswamy	Asst. Prof. of Mathematics
Dr. B.Latha	Asst. Prof. of Zoology
Dr. A.Chandrabose	Asst. Prof. of English
Dr. K.Neyvasagam	Asso. Prof. of Physics

9. Students Grievance Redressal Cell

Principal

Dean (Admin)

Mr. P.Manikandan

Head & Asst. Prof. of Sanskrit

Office bearers of Students Council

Other Committees:

1. Internal Quality Assurance Cell

Chairperson:

Dr.J.Suresh

Principal

Management Representative:

Sri.S.Natanagopal

Secretary, Madura College Board

IQAC Co-ordinator:

Dr. I. Sahul Hamid

Dean (Planning and Development)

Members from Faculty:

Dr. S.Muthukumar

Dean (Admin)

Mr. S.Sivaramakrishnan

Dean (Academics)

Dr. S. Dhanasamy

Asst. Prof. of Tamil

Dr. R.Eswaran

Asst. Prof. of Zoology

Dr. V. Ananthaswamy

Asst. Prof. of Mathematics

Dr. S. Karthikeyan

Asst. Prof. of Economics

Mr. V. MeenakshiSundaram

Asst. Prof. of Botany

Dr. K.Hemamalini

Asst. Prof. of Commerce

Dr. R. Vishnu Priya

Asst. Prof. of Physics

Dr. M.Hasmath Farzana

Asst. Prof. of Chemistry

Dr. T. Sreeramkumar

Asst. Prof. of Computer Science

Dr. M. Venkateswaran

Asst. Prof. of Statistics

Dr. S. Saravanan

Asst. Prof. of Botany

Dr. P.Vetriselvi

Asst. Prof. of Statistics

Senior Administrative Officer:

Mr. M.Venkataraman

Office Superintendent

Student Representatives:

Office bearers of Student Council

Industrial Representative:

Sri. S.Seetharaman

Viswas Promoters Pvt. Ltd., Madurai

Alumni & Local Society Representative :

Mr. S.Murali (EMRC, MKU)

2. NAAC Core Team

Principal

Dean (Admin)

Dean (Academics)

Dean (P & D)

Co-ordinators:

Criterion 1: (Curricular Aspects)

Dr. N. Janakiraman

Asst. Prof. of Botany

Dr. R. Madhanagopal

Asst. Prof. of Statistics

Dr. S. Kannadasan

Asst. Prof. of Tamil

Criterion 2: (Teaching – Learning and Evaluation)

Dr. V. Ananthaswamy

Asst. Prof. of Mathematics

Dr. M. Kavitha

Asst. Prof. of Physics

Dr. G. Gowri

Asst. Prof. of Physics

Dr. M. Rabert

Asst. Prof. of Statistics

Criterion 3: (Research, Innovations and Extension)

Dr. M. Boominathan	Asst. Prof. of Chemistry
Dr. C. Selvakumar	Asst. Prof. of Zoology
Dr. P. Sivakumar	Asst. Prof. of Zoology

Criterion 4: (Infrastructure and Learning Resources)

Dr. J. Sivasubramanian	Asst. Prof. of Physics
Dr. K. Hemamalini	Asst. Prof. of Commerce
Mrs. S. Krithika	Asst. Prof. of Commerce

Criterion 5: (Student Support and Progression)

Mr. P. Manikandan	Head & Asst. Prof. of Sanskrit
Dr. R. Vennila	Asst. Prof. of Commerce
Dr. M. Kannan	Asst. Prof. of Tamil

Criterion 6: (Governance, Leadership and Management)

Dr. R. Eswaran	Asst. Prof. of Zoology
Dr. S. Karthikeyan	Asst. Prof. of Economics
Mrs. B. Tamilselvi	Asst. Prof. of Tamil

Criterion 7: (Institutional Values and Social Responsibilities)

Dr. R. Vishnu priya	Asst. Prof. of Physics
Dr. M. HasmathFarzana	Asst. Prof. of Chemistry
Dr. J. Shanmugapriya	Asst. Prof. of Chemistry

3. Placement Cell

Placement Officer:

Dr. N. Janakiraman	Asst. Prof of Botany
<i>Co-ordinator(s)</i>	
Dr. R. Madhanagopal	Asst. Prof of Statistics
Dr. S. Kannadasan	Asst. Prof of Tamil

4. Training and Carrier Guidance Cell

Dr. A.Vigneshkumar	Asst. Prof of English (Co-ordinator)
Dr. J. Sivasubramanian	Asst. Prof of Physics
Dr. S. Saravanan	Asst. Prof of Botany
Mrs. P. Jayalakshmi	Asst. Prof of Commerce

5. Internship Cell

Dr. S.Chandrasekar	Asst. Prof. of Commerce (Co-Ordinator)
Dr. J. Shanmugapriya	Asst. Prof. of Chemistry
Dr. A. Saberunnisa	Asst. Prof. of Statistics

6. Research Committee

Dean (P & D)

Dr. R.Eswaran	Asst. Prof. of Zoology (Co-ordinator)
Dr. V. Ananthaswamy	Asst. Prof. of Mathematics
Dr. N.Rathinakumar	Asso. Prof. of Tamil
Dr. A.Chandrabose	Asst. Prof. of English
Dr. S.Karthikeyan	Asso. Prof of Economics
Dr. K. Neyvasagam	Asso. Prof. of Physics
Dr. R. Ramachandran	Asst. Prof. of Chemistry
Dr. M. Boominathan	Asst. Prof. of Chemistry
Dr. P. Sivakumar	Asst. Prof. of Zoology
Dr. S.Saravanan	Asst. Prof. of Botany

7. Faculty Development Programmes Cell

Dr. S. Karthikeyan	Asst. Prof. of Economics (Co-ordinator)
Dr. G.Karunakaran	Asst. Prof. of Tamil
Dr. I.Padmavathi	Asst. Prof. of Mathematics

Dr. A.Karuppusamy Asst. Prof. of Commerce

Dr. M. Venkateswaran Asst. Prof. of Statistics

8. Consultancy and Corporate Training Cell

Dr. A.Mayilmurugan HoD of Commerce **(Co-ordinator)**

Dr. S. Theenathayalan HoD of Economics

Dr. A.Xavier HoD of Chemistry

Dr. S. GnaanaSaraswathi Asst. Prof. of Botany

9. Student Induction Programme (SIP) CELL

Dean (Academics)

Mr. P. Manikandan Head & Asst. Prof. of Sanskrit (Co-ordinator)

Dr. T. Sree Ramkumar Asst. Prof. of Computer Science

Mr. M. Venkateshan Asst. Prof. of Physics

Ms. B. Rajathi Clerk (IQAC/NAAC Office)

10. Rural Entrepreneurship Development Cell

Principal

Dr. K. HemaMalini Asst. Prof. of Commerce (Co-ordinator-Arts)

Dr. R. Vishnu Priya Asst. Prof. of Physics (Co-ordinator-Science)

Dr. S. V. Karthikeyan Asst. Prof. of Chemistry

Dr. S. Venkatesh Asst. Prof. of English

Dr. R. Vennila Asst. Prof. of Commerce

11. MOOC / NPTEL Cell

Dr. M. Premarani Asso. Prof. of Physics

Dr. L.D. Devasree Asst. Prof. of Zoology

Dr. R. Ramachandran Asst. Prof. of Chemistry

Dr. P. Prasanna

Asst. Prof. of Chemistry

Dr. V.Sangeethasubha

Asst. Prof. of Mathematics

12. Women's Cell

Co-ordinators:

Dr. M.Karpagavalli

Asso. Prof. of Chemistry

Ms. R.Umasankari

Asst. Prof. of Computer Science

Members:

All women Academics & Administrative Staff

13. Students' Counselling Cell

Ms. C.Hema

Librarian (Co-ordinator)

Dr. C. Thangapandi

Asso. Prof. of Mathematics

Dr. S.Gnaana Saraswathi

Asst. Prof. of Botany

Mr. P.Manikandan

Asst. Prof. of Sanskrit

14. Divyangjan Welfare Committee

Dean (Admin)

Dr. S. Chandrasekar

Asst. Prof. of Commerce

Mrs. V. Thayammal

Record Clerk

15. Discipline Committee

Principal

Dean (Admin)

All Heads

Physical Director

NSS Co-Ordinator

NCC Officer

16. Attendance Committee

Dean (Admin)

Dr. P.Kannan

Asso. Prof. of Economics

Dr. V.Usha

Asst. Prof. of Tamil

Dr. R.VishnuPriya

Asst. Prof. of Physics

Dr. Y. Natarajan

Asst. Prof. of Commerce

Mrs. V. Rajeswari

Typist

Mrs. P. Seethalakshmi

Typist

17. Purchase Committee

Principal

Dean (Admin)

Respective HODs

Mrs. V. Rajeswari

Typist

18. Handbook Committee

Prof. V.Meenakshisundaram Asst. Prof. of Physics (Co-ordinator)

Dr. P. Kannan

Asst. Prof. of Botany

Mr. P.Murugan

Lab Assistant

19. Magazine Committee

Student Council

Advisory Committee

Dr. S. Venkatesh

English

Dr. M. Kannan

Tamil

Mr. L. Vaithamanithi

Jr. Assistant

20. Sports and Games Cell

Physical Director

Dr. R.Gopi

Asso. Prof. of Economics

Dr. K.M.Dharmalingam

Asso. Prof. of Mathematics

Dr. G. Sivasubramanian

Asst. Prof. of English

Dr. S.Sudha

Asst. Prof. of English

Dr. R. Ramachandran

Asst. Prof. of Chemistry

Dr. J. Sivasubramanian

Asst. Prof. of Physics

Dr. M. Karpagajothi

Asst. Prof. of Botany

Dr. V. Sangeethasubha

Mathematics

Mr. U.Jeganathan

Lab Assistant

Mrs. M.Vanitha

Lab Assistant

Mr. P.Ganeshkumar

Lab Assistant

Mr. M.Thangapandi

Record Clerk

21. Social Media Champion

Mr. P. Manikandan

Head & Asst. Prof. of Sanskrit

22. Madura College Cultural Academy

Dr. V. Meenakshi Sundaram

Asst. Prof. of Botany (Co-ordinator) upto Nov.

Mr. P. Manikandan

Asst. prof. & Head of Dept. of Sanskrit

Members:

Dr. A.Atheeswari

Asst. Prof. of Tamil

Dr. S.Karuppusamy

Asst. Prof. of Botany

Dr. G. Sivasubramanian

Asst. Prof. of English

Dr. S.Sudha

Mrs. G.Gowri

Dr. C.Selvakumar

Dr. P. Jansi Rani

Dr. M. Karpagajothi

Dr. D. Gandhimathi

Dr. A. Karuppusamy

Asst. Prof. of English

Asst. Prof. of Physics

Asst. Prof. of Zoology

Asst. Prof. of Botany

Asst. Prof. of Botany

Asst. Prof. of Tamil

Asst. Prof. of Commerce

23. Drafting Cell

Dr. Sheela P. Karthick

Asso. Prof. of English (**Co-ordinator**)

Dr. L.D. Devasree

Asst. Prof. of Zoology

24. Website Maintenance Cell

Dean (P & D)

Dr. P.Vetriselvi

Asst. Prof. of Statistics

Dr. T. Sreeramkumar

Asst. Prof. of Computer Science

Mrs. B. Tamilselvi

Asst. Prof. of English

Mrs. S. Krithika

Asst. Prof. of Commerce

Dr. A. Saberunnisa

Asst. Prof. of Statistics

Ms. B. Rajathi

Clerk (IQAC/NAAC Office)

MADURA COLLEGE ALUMNI ASSOCIATION

{ 8754712408

Sri. R. Srinivasan	President
Mr. S. Thiagarajan	Vice President
CA V. Ganapathy Subramanian	Secretary
Mr. N. Rengarajan	Joint Secretary
Dr. Y. Natarajan	Treasurer
Secretary, MCB	Ex-Officio
Principal	Ex-Officio
Mr. R.S. Srinivasan	Member
Mr. R. Vairamuthu	Member
Mr. Marakatasundaram	Member
Mr. Venkatachalam	Member
Mr. Amarnath	Member
Mr. Muthuvel	Member
Mr. Sriman	Member
Mrs. Meenakshi	Member
Mrs. Sudha	Member
Mrs. Vishnu Priya	Member

EC Members Alumni –Staff Coordinators

Dr. N. Rengarajan	EC Member
Dr. A. Mayil Murugan	EC Member
Dr. V. Sriman Narayanan	EC Member
Mr. S. Sivaramakrishnan	EC Member
Dr. S. Sudha	EC Member
Dr. R. Vishnu priya	EC Member
Dr. S. Meenakshi	EC Member
Mr. M Venkataraman	EC Member
Mrs. V. Rajalakshmi	EC Member

INSTRUCTION TO STUDENTS



GENERAL INSTRUCTIONS



Wear Identity card at all times when inside the campus.



Wear simple and modest formal dress.



Don't wear costly jewelry or bring valuable items to the College

Students should ensure safe custody of their belongings



Regular attendance is a must.



Practice punctuality in whatever you do.



Put your space-time during college life to efficient use.



Utilize Library and other learning resources to the fullest possible extent.



Keep the campus and your surroundings clean.



Stick to deadlines for submission of data required, payment of college fee, payment of examination fee, application, etc.,



Focus on personal and professional development. Participate in seminar / conference / intercollegiate meets / co-curricular & extra-curricular events organized within/outside college.



Volunteer in all activities of the institution.



Help others in need.



Uphold Core values of the institution.



Be a law abiding and dutiful citizen of India.



Be responsible. Secure and safeguard the belongings of the institution.



Be Socially aware.



Act as ambassadors of the institution wherever you are and whatever you do.



PROGRAMMES OFFERED



BACHELOR'S PROGRAMMES

B.Sc. Mathematics
B.Sc. Physics
B.Sc. Chemistry
B.Sc. Botany
B.Sc. Zoology
B.Sc. Computer Science
B.Com.



MASTER'S PROGRAMMES

M.A. Tamil
M.A. English
M.A. Economics
M.Sc. Mathematics
M.Sc. Physics
M.Sc. Chemistry
M.Sc. Botany
M.Sc. Statistics
M.Com.
M.Phil. English



DOCTORAL PROGRAMMES

Ph.D. Tamil
Ph.D. English
Ph.D. Economics
Ph.D. Commerce
Ph.D. Mathematics
Ph.D. Physics
Ph.D. Chemistry
Ph.D. Botany
Ph.D. Zoology



APPROVED RESEARCH CENTRES OF MKU

- ❖ Department of Tamil
- ❖ Department of Economics
- ❖ Department of Mathematics
- ❖ Department of Physics
- ❖ Department of Chemistry
- ❖ Department of Botany
- ❖ Department of Zoology



ADMISSION

- ❖ Single application form for all courses.
- ❖ Admission is through transparent single window counseling
- ❖ Filling of seats as per the reservation policy of Government of Tamilnadu.



COLLEGE FEE

- ❖ Fee is payable twice in a year (each semester) as per schedule indicated in the handbook.
- ❖ Fee is collected only in online mode.
- ❖ Pay the fee due to the college before the due date specified in the handbook.
- ❖ Fee once paid shall not be refunded under any circumstance.



Students who don't pay the fee before the last date for payment of fee are liable to have their names removed from the rolls.

Fee (Subject to Change at any time)

S.No	Class	Tuition Fees		Caution Deposit (refundable at time of leaving)	Science Deposit	Science Fee		
		Per year	Per Semester			Major	Allied 1	Allied 2
1	B.Sc., Mathematics (MPS)	-----	-----	20	50	-----	75	-----
2	B.Sc., Mathematics (MPC)	-----	-----	20	50	-----	75	75
3	B.Sc., Physics(PMC)	-----	-----	20	50	150	-----	75
4	B.Sc., Chemistry(CMP)	-----	-----	20	50	200	-----	75
5	B.Sc., Chemistry(CZP)	-----	-----	20	50	200	75	75
6	B.Sc., Botany	-----	-----	20	50	150	75	75
7	B.Sc., Zoology	-----	-----	20	50	150	75	75
8	B.Sc., Computer Science	-----	-----	50	100	750	-----	-----
9	B.Com.,	-----	-----	20	-----	-----	-----	-----
10	M.Sc., Mathematics	750	375	50	-----	-----	-----	-----
11	M.Sc.,Statistics	750	375	50	-----	-----	-----	-----
12	M.Sc., Physics(PMC)	750	375	50	80	350	-----	-----
13	M.Sc., Chemistry(CMP)	750	375	50	100	500	-----	-----
14	M.Sc., Botany	750	375	50	80	350	-----	-----
15	M.Com.,	500	250	50	-----	-----	-----	-----
16	M.A.,Tamil	500	250	50	-----	-----	-----	-----
17	M.A.,English	500	250	50	-----	-----	-----	-----
18	M.A.,Economics	500	250	50	-----	-----	-----	-----

General Fees		Rs.
1	Verification fee per (Plus Two) Mark Sheet	50
2	Admission	5
3	Insurance	125

Special Fees		Rs.
1	Games & Sports	205
2	Library and Reading Room	30
3	Stationary and Tests	25
4	Handbook	10
5	Magazine	12
6	Medical Inspection Including Subscription to the local Red Cross Association	25
7	Audio - Visual Education	3
8	Student's Aid Fund	3
9	College Day	5
10	Campus Amenity Fee	12
11	Youth Welfare	10
12	W.U.S	3
13	Convocation Fee	25
14	Flag Day	5
15	N.S.S	10

**STUDENT INDUCTION PROGRAMME**

- ❖ Student Induction Programme for all new entrants under the aegis of Quality Mandate of the University Grants Commission with the following objectives.
- ❖ To help new students adjust and feel comfortable in the new environment.
- ❖ To inculcate in them, the ethos and culture of the institution.
- ❖ To help them build bonds with other students and faculty members.
- ❖ To expose them to a sense of larger purpose and self exploration.

**INSTRUCTION DELIVERY**

- ❖ The college follows day-order system.
- ❖ The institution encourages learning culture among students in and out of classrooms.
- ❖ The students are encouraged to use Library and pursue add-on courses, courses on MOOC platforms, Utilize e-resources outside official hours of instruction.

HOURS OF FORMALIZED INSTRUCTION DELIVERY

Hour	From	To
I	9:45 AM	10:40 AM
II	10:45 AM	11:40 AM
III	11:45 AM	12:40 PM
Break	12:40 PM	01:20 PM
IV	01:20 PM	02:15 PM
V	02:15 PM	03:15 PM

**ATTENDANCE**

- ❖ Students must attend classes regularly.
- ❖ Attendance is recorded every hour.
- ❖ Attendance carries 5 marks in Continuous Internal Assessment for all courses of Bachelor's Programmes.

- ❖ Check your attendance regularly on the Students' portal and bring discrepancies, if any, to the notice of the authorities immediately.
- ❖ A minimum of 75% attendance for each course (paper) is a must for writing the End-Semester Examination.
- ❖ Any leave, including Sick leave and OD (On Other Duty) to be applied in the prescribed format within three days from taking leave.
- ❖ Sick leave must be accompanied by a medical certificate.
- ❖ The Maximum OD admissible to students in a semester is as follows:
 - ❖ Sports (Zonal) – 10 days
 - ❖ Sports (University / State) – 16 days
 - ❖ NSS/NCC/Co-curricular – 10 days
 - ❖ Internship / Field Project – Entire duration
- ❖ OD must be accompanied by a copy of Certificate of Participation
- ❖ Leave application would be moved to the Students' Portal once it becomes functional.



Students having attendance 65% to 75% after including OD and Sick leave accompanied by a Medical Certificate would be permitted to write the examination after paying a condonation fine as decided by the attendance committee.

Students having attendance less than 75% (or 65% as the case may be) would not be permitted to write the Semester Examination. They will have to Repeat the Semester / Course (as the case may be) after completing the duration of the programme (three years for UG and two years for PG).



CURRICULUM

- Choice Based Credit System (CBCS) is followed in all programmes offered by the college as per the directions of Tamilnadu State Council for Higher Education (TANSCH), Govt. of Tamilnadu.



Outcome Based Education has been introduced for all Under Graduate Programmes from the Academic Year 2020-21.

Outcome Based Education has been introduced for all Post Graduate Programmes from the Academic Year 2021-22.



Students earn credits for each course they pursue. For each programme, there is a certain minimum credits to be earned for a student to be declared as eligible for the degree.

Programmes	Minimum Credits
Bachelor's	140
Master's	90
M.Phil.	30



Students can earn extra credits (over and above the prescribed minimum credits) by opting for and completing courses offered by on MOOC portals like Swayam, NPTEL and Spoken tutorial / internship / field project / add-on certificate courses offered by the colleges / diploma courses offered by the college.



CBCS – BACHELOR'S PROGRAMMES

- Students will have to earn 140 credits from the following components
 - Part – I : Language – I
 - Part – II : English
 - Part – III : Major & Allied
 - Part – IV : Electives & Statutory Courses
 - Part – V : Extension / Social Service



PART – I : LANGUAGE – I

- Students can choose from one among the following languages for study
 - ❖ Tamil
 - ❖ Hindi
 - ❖ Sanskrit
- Students of B.Com. programme have to study Business communication in Part - I.


**PART - II : ENGLISH**


- ❖ Students have to study English as the second language.
- ❖ Content and Language Integrated Learning (CLIL) introduced for part-II English to bridge students from various mediums of institution.


**PART - III : MAJOR & ALLIED**


- ❖ **Core** courses are mandatory courses for your chosen major discipline of study.
- ❖ **Allied** courses are mandatory courses in your chosen allied discipline of study.
- ❖ **Major Elective** courses may be chosen from the given choice of specialized courses of study in your major discipline of study.

**PART - IV : ELECTIVE AND STATUTORY COURSES**

 Environmental Studies is a course mandated for study by University Grants Commission and TANSCHÉ for students of all Bachelor's programmes to create environmental consciousness among the age group. Gender Studies has been included in the curriculum.

 A course on Universal Human Values and Professional Ethics was mandated to be a course of study for students of Bachelor's programmes to inculcate universal human values like justice, love, equality, fraternity, integrity, etc.,

 Skill Based Elective (SBE) courses are designed to inculcate soft skills / entrepreneurial skills / technical skills to make the students employable / seek self-employment opportunities.

 Non Major Elective (NME) courses are designed to offer the students a choice of course in a field of study other than their major or allied disciplines of study. Students can choose from the choice of courses offered by the college or on MOOC platforms.



- ❖ Massive Open Online Course (MOOC) platform.
- ❖ Initiative of Ministry of Human Resource Development, Govt. of India.



- ❖ Massive Open Online Course (MOOC) platform.
- ❖ Initiative of Indian Institute of Technology(ies) and Indian Institute of Science, Bangalore
- ❖ Funded by Ministry of Human Resource Development, Govt. of India.
- ❖ Our institution is a Local Chapter for Co-ordinating NPTEL courses.



- ❖ Massive Open Online Course (MOOC) platform.
- ❖ Initiative of Indian Institute of Technology, Bombay for learning open source technologies.
- ❖ Funded by Ministry of Human Resource Development, Govt. of India under NMEICT.
- ❖ considered for Extra Credits (Optional)



NON-MAJOR ELECTIVE COURSES

- ❖ Students are allowed to take permissible MOOC courses from any of the above platforms as NME after getting permission for the same.
- ❖ Transfer of credit from MOOC for NME is permitted.



Students who did not study Tamil as Part-I Language must choose Basic Tamil or Advanced Tamil as NME.



PART - V : EXTENSION / SOCIAL SERVICE

- ❖ All students of Bachelor's programmes must opt for one of the following social service schemes during their period of study.
 - ❖ National Service Scheme (NSS)
 - ❖ National Cadet Corps (NCC)
 - ❖ Youth Red Cross (YRC)
 - ❖ Physical Education
- ❖ Ensure that you register and regularly participate in the Part – V activities of your chosen domain.

NATIONAL SERVICE SCHEME

- ❖ The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports.
- ❖ The sole aim of the NSS is to provide hands on experience to young students in delivering community service.



NATIONAL CADET CORPS

- ❖ The National Cadet Corps (NCC) is a youth development movement.
- ❖ The National Cadets Corps came into existence under the National Cadet Corps Act XXXI of 1948 (passed in April, 1948; came into existence on 16th July, 1948).
- ❖ The NCC provides opportunities to the youth of the country for their all-round development with a sense of Duty, Commitment, Dedication, Discipline and Moral Values so that they become able leaders and useful citizens.
- ❖ The NCC provides exposure to the cadets in a wide range of activities., with a distinct emphasis on Social Services, Discipline and Adventure Training.



PHYSICAL EDUCATION



- ◇ Active participation in sports and games inculcates team work, leadership qualities, discipline, social skills, perseverance, patience and builds confidence.
- ◇ Sports and games also help students to be fit and active.

YOUTH RED CROSS (YRC) +

- ◇ Youth Red Cross is to inculcate in the Youth of our country an awareness on the care of their own health and that of others the understanding and acceptance of civic responsibilities and acting accordingly with humanitarian concern, to fulfil the same to enable the growth and development.
- ◇ The fundamental principles of Red Cross Movement are
 - ◇ Humanity
 - ◇ Impartiality
 - ◇ Neutrality
 - ◇ Independence
 - ◇ Voluntary Service
 - ◇ Unity
 - ◇ Universality
- ◇ The YRC of the Madura College (Autonomous) was started in 2017. The Main objectives of YRC of The Madura College (Autonomous) are
 - ◇ Protection of health and life
 - ◇ Service to the sick and the suffering
 - ◇ It consists of 2 units of 100 students of which fifty members are boys and fifty members are girls.



CBCS – MASTER'S PROGRAMMES

- ✧ Students will have to earn 90 credits from the following components
 - ✧ Core courses
 - ✧ Elective courses in your discipline
 - ✧ Non-Major Elective
- ✧ Transfer of credits is allowed from MOOC platforms for NME courses.



FIELD PROJECTS / INTERNSHIPS

- ✧ All students of Masters programmes are encouraged to take up Field Projects / Internships in the Industry / Research Institutions.
- ✧ Internships / Field Projects would help you to gain valuable exposure to the industry / current trends in research in your chosen discipline and would also help you in securing placement.
- ✧ Contact your course teachers for Project / Internship opportunities.



CBCS – M.Phil. PROGRAMMES

- ✧ Students will have to earn 30 credits from the following components
 - ✧ Core courses
 - ✧ Elective courses in your chosen discipline
 - ✧ Project dissertation & Viva-voce



CERTIFICATE / ADD-ON COURSES

- ❖ Certificate / Add-on courses are designed to hone your skills in special areas of expertise not exposed to within the scope of the curriculum.
- ❖ Certificate courses add value and empower you will knowledge and skills not delivered through the curriculum alone. You may register for courses offered by any department.
- ❖ Certificate courses are offered at a nominal cost to meet the incidental expenses incurred in offering the course.
- ❖ Exam will be conducted to assess learning and certificate will be issued.



TEACHING LEARNING PROCESS

- ❖ Chalk-and-talk is the primary mode of teaching.
- ❖ Teachers are encouraged to adopt ICT tools and Learning Management Systems in the teaching-learning process.
- ❖ A learning management system (LMS) is a software application for the administration, documentation, tracking, reporting, and delivery of educational courses.
- ❖ Open Educational Resources (Web resource) have been included in the Curriculum design. Teachers use Open Educational Resources for enhancing the Teaching-Learning process in the classroom.
- ❖ Google workspace for Education has been subscribed for our college domain. ICT Tools like Google meet, Google classroom has been adopted by most teachers for transaction of curriculum.
- ❖ Canvas is an Open Source Learning Management System (LMS) created by Instructure Inc. and is one of the most widely used LMS.
- ❖ In this regard, when asked, create your student login account in canvas or any other LMS / ICT tool as instructed by your teacher.





MENTOR SYSTEM

- ❖ A mentor is allotted to every student in the ratio 1:20.
- ❖ The mentor is your first point of contact for all your grievances, suggestions and is a link between the student and the college administration.
- ❖ The Mentor is your friend, philosopher, counselor and guide.
- ❖ Share all your concerns with your mentor frequently.



- ❖ The Students' Council is a body of representatives from all programmes offered by the college.
- ❖ The members are nominated by the department.
- ❖ The members elect the Office Bearers democratically by the process of Election.
- ❖ The Students' Council is a representative of the Students of the institution.
- ❖ The primary aim of the council is to identify and help solve problems encountered by the students of the college.
- ❖ The students' council can communicate its suggestions and opinions to the college administration on matters concerning the students as part of the Participative Management initiative of the institution.
- ❖ The students' council helps the college administration in organizing events in the campus by volunteering support and in event management.
- ❖ The Students' council is responsible for
 - ❖ Organizing the College Assembly.
 - ❖ Bringing Students' achievements in various spheres to the notice of the administration.

- ❖ Appointing and overseeing the activities of the Student Reporters for reporting on the activities in the college and for bringing out the “Online Students' Newsletter” of the college.
- ❖ Bringing Students' grievances to the notice of the administration immediately and help resolve the same.
- ❖ Appointing and overseeing the activities of the Students' Editorial board for bringing out the artistic talents of the students and for publishing the college magazine.
- ❖ Help the administration in maintaining law and order during the conduct of functions and events in the campus.



CLUBS AND ASSOCIATIONS

- ❖ Department Association and Clubs of the college are notified by the Principal every year.
- ❖ These clubs and association meet on a common theme and activities are planned and organized.
- ❖ The students support the staff coordinator in organizing the events of the club / association.



STUDY CIRCLE

- ❖ Study circle is a peer study group having common aspirations. Eg.,UPSC, CAT, JAM, SET, NET, etc.,
- ❖ Peer-to-peer learning happens as students bring in problems while others who are in the know-how bring the solution.
- ❖ Each participant shall share his knowledge / expertise to the group.
- ❖ Collective knowledge sharing helps the group achieve greater success than the individual units.

- ❖ This is a hugely popular and successful learning methodology around the world.
- ❖ During the Student Induction Programme, groups of students with similar aspirations would be identified. The students shall register the Study Circle with the NAAC Office and necessary logistical support shall be arranged from the institution for the study circle.



LIBRARY & LEARNING RESOURCES

 9:30 am to 5:30 pm (on all working days)

- ❖ The Harvey Library is fully automated with AutoLib Library Management System.
- ❖ Reference Section contains standard journals, periodicals, encyclopedia, dictionary and other books in constant demand.
- ❖ Books in the lending section can be lend to the students for reading.
- ❖ Students must present their ID cards when borrowing or returning books from the lending section.



Books should be replaced by the due date failing which a penalty of Re.1/day shall be levied.



Soiled, damaged or lost books must be replaced by the student failing which cost of replacement shall be recovered from the student.

- ❖ Digital Reference Section of the library contains eBooks, talking books and Video lectures.
- ❖ e-Content and online resources from digital repositories can be accessed via internet connection provided.
- ❖ Harvey library has a spacious reading room conducive to reading.
- ❖ Textbooks can be borrowed / referred from the Department Library. Each department has its own library containing primarily text books.

- ❖ Our institution is a member of INFLIBNET National Library and Information Services Infrastructure for Scholarly Content (N-LIST).
- ❖ It is an initiative of Ministry of Human Resource Development under the NME-ICT and funded by University Grants Commission as college component under e-ShodhSindhu consortium.
- ❖ As a member, we have access to over 6,000+ e-journals and 31,35,000+ e-books.
- ❖ N-LIST access (login credentials) shall be granted to all teachers and research scholars (both full-time and part-time) of the institution.



DISCIPLINE

- ❖ The Madura College expects its students to be disciplined and law-abiding dutiful citizens of the country.
- ❖ Self-discipline is the best form of discipline and as adults the institution expects you to maintain dignity and decorum at all times inside and outside the campus.
- ❖ Use your mobile and laptop for constructive academic purposes only.



DISCIPLINARY PROCEEDINGS

- ❖ The college administration may initiate disciplinary proceedings on students found violating the discipline code of the institution as per the provisions of Chapter VII Disciplinary Regulations of Madras Educational Rules.
- ❖ The discipline committee headed by the principal may inflict punishments including but not limited to reprimand, fine, suspension, and dismissal taking cognizance of the nature of offence / violation.

 NOTE:



WARNING : Damage to institutional / public property of the institution is an offence.



Possession / Use / Distribution of drugs in any form inside the campus is an offence and would lead to dismissal and initiation of legal proceedings against the student.



Engaging in any form of illegal activity against the law of the land would mean dismissal and legal proceedings against the student.

**ZERO
TOLERANCE**



The institution has a strict zero tolerance policy against ragging, sexual harassment and gender discrimination.



**EVALUATION**

- ❖ The components of evaluation for each course are
 - ❖ Continuous Internal Assessment (CIA)
 - ❖ End-Semester Examination
- ❖ Each course is evaluated for a maximum of 100 marks at Bachelor's and Master's level.
- ❖ The weight for each component of evaluation is as follows:

**BACHELOR'S PROGRAMMES**

Programme	CIA	End-Semester Examination
Theory	25	75
Add on Course	50	50
Self Study Course	50	50
Practicals	40	60

**MASTER'S PROGRAMMES (except M.Phil.)**

Programme	CIA	End-Semester Examination
Theory	25	75
Practicals	40	60

**M.Phil. PROGRAMMES**

Programme	CIA	End-Semester Examination
Theory	40	60
Dissertation	50	50
Viva-voce	50	50

- ❖ The corresponding passing minimum for each course for various programmes are as follows :

**BACHELOR'S PROGRAMMES**

Programme	CIA	End-Semester Examination	Total
Theory/Add-on Course	-	27	40
Practicals	-	18	40

**MASTER'S PROGRAMMES (except M.Phil.)**

Programme	CIA	End-Semester Examination	Total
Theory	-	34	50
Practicals	-	23	50

**M.Phil. PROGRAMMES**

Programme	CIA	End-Semester Examination	Total
Theory	-	27	50
Dissertation	-	23	50
Viva-voce	-	23	50

✧ Based on the marks scored, you earn a grade and a corresponding grade point for each course.

**BACHELOR'S PROGRAMMES**

Marks	Grade Point	Grade
95 -100	10	O
85-94	9	D+
75-84	8	D
65-74	7	A+
55-64	6	A
45-54	5	B
40-44	4	C
< 40	RA	-

**MASTER'S PROGRAMMES**

Marks	Grade Point	Grade
95-100	10	O
90-94	9	D+
80-89	8	D
70-79	7	A+
60-69	6	A
50-59	5	B
< 50	RA	-

- ✧ The Cumulative Grade Point Average (CGPA) is the combined metric indicating your standing / performance during the period of the programme and is calculated as follows:

$$CGPA = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

Where C_i is the credits for the i th course and G_i is the grade point scored corresponding to the same course.

- ✧ Based on your final standing at the end of the programme, and after having successfully fulfilled the requirements of the programme, you will be awarded a class based on the percentage score in all courses.

Aggregate Percent	CLASS
60 - 100	FIRST
50 - 59	SECOND
< 50	THIRD



CONTINUOUS INTERNAL ASSESSMENT



THE INTERNAL MARK SCORED BY THE STUDENT FOR ANY COURSE IS FINAL. THERE IS NO SCOPE FOR IMPROVEMENT AFTER THE END OF THE SEMESTER.

- ✧ Assessment of students' performance is not a one-time affair. The institution follows a continuous assessment methodology to assess students on their expected learning outcomes.
- ✧ Continuous assessment of learning outcomes by the course teacher.
- ✧ Components of continuous assessment (Theory courses):



BACHELOR'S PROGRAMMES

Component of CIA	Marks
Test	10
Attendance	5
Seminar / Quiz / Mini-project/ Any other Participative learning tool as designed by the course teacher.	5
Assignment	5

**MASTER'S PROGRAMMES (except M.Phil.)**

Component of CIA	Marks
Test	10
Assignment	5
Quiz / mini project / any tool for active learning as designed by the course teacher	10
Seminar	5

**M.Phil. PROGRAMMES**

Component of CIA	Marks
Test	30
Seminar	5
Assignment	5

- ❖ For the attendance component of CIA, your mark depends on your attendance for each course.

**ATTENDANCE COMPONENT OF CIA**

Attendance percent for the course	Marks
95-100	5
85-94	4
75-84	3
50-74	2



Requisite attendance must be ensured by the student in each course separately.

- ❖ Timely submission of assignment is a must.
- ❖ Students must take seminar / assignment / quiz / mini-projects or any other component of internal assessment assigned to you by your course teacher very seriously.
- ❖ For practical / project courses, the CIA components will be instructed by your course teacher.



There might be slight changes / differences in the components of CIA at Master's programmes. Your course teacher will instruct you on the components and their allotted weights.



TEST COMPONENT OF CIA

- ❖ Two Centralized Internal Test could be conducted for each course during the semester.
- ❖ The average mark obtained by the students in the two tests would be awarded to the students.
- ❖ If a student is unable to take a test due to medical / emergency reasons, they can apply for a retest in the format prescribed accompanied by evidence for genuinity of the request within the Same Semester.



END SEMESTER EXAMINATIONS

- ❖ End Semester Examinations are conducted twice in a year
 - ❖ Odd Semester – November
 - ❖ Even Semester – April
- ❖ Students must mandatorily apply for all courses (paper) of the current semester and can select courses of re-appearance, if any, from previous semesters and pay the fee applicable.
- ❖ Students must apply for the End-Semester Examinations and pay the prescribed fee well in advance to enable the Examination Section to plan and put in place the logistics required.



EXAMINATION APPLICATION & FEE

- ❖ Examination fee is to be paid twice in a year (once in each semester) for the November and April semester examinations.
- ❖ You can apply for the End-semester examination online through the Students' Examination portal.
- ❖ Payment of Examination is through online mode only though the payment gateway from the Students' Examination portal.
- ❖ During the final semester, the students will have to pay Provisional Certificate Fee and Convocation Fee payable to Madurai Kamaraj University.



Students who don't pay the fee before the last date for payment of fee would not be able to write the End-Semester examination for the current semester.



Last date for payment of Examination fee shall not be extended under any circumstance beyond the last date indicated in the handbook.



IMPORTANT NOTICE ON COURSE REGULATION

A Student will have the option of writing the End-Semester Examination in the Syllabus Regulation of period of study for a maximum period of THREE years only after the completion of the programme. On expiry of three years, the student will have to take the examination in the Syllabus regulation in vogue at the time of writing examination on an equivalent paper decided by the Chairman, Board of Studies.



VALUATION OF ANSWER SCRIPTS

- ❖ Double valuation is followed for PG and M.Phil. Programmes.
- ❖ If the variation between the marks awarded by the two examiners differs by more than 15%, the paper will be automatically sent for THIRD valuation. Two nearest marks are averaged and awarded to the students. If all the three marks are equally spaced, the best two marks are averaged and awarded to the students.
- ❖ If the difference between the marks awarded by the two examiners is 15% or less, the two marks are AVERAGED and awarded to the student.
- ❖ Single valuation by an external examiner is followed for all UG programmes.



REVALUATION OF ANSWER SCRIPTS

- ❖ Students can apply for revaluation after the declaration of the end semester examination results. For revaluation, single external valuation will be done. The higher of (i) the mark obtained in End- semester result and (ii) mark obtained in revaluation would be awarded to the student.



SUPPLEMENTARY EXAMINATION

- ✧ Students with any number of outstanding arrears in the final semester of their respective courses and/or only one outstanding arrear in the rest of the semesters put together after the declaration of the final semester results can appear for the supplementary examinations of the corresponding year. In the supplementary examinations, the mark awarded by the single external examiner is awarded to the students.



EXAMINATION DISCIPLINE

- ☛ Students who indulge in inappropriate acts like cheating, copying, possessing incriminating material, impersonating, etc., would be dealt with according to the extant rules of the institution. List of punishments for examination discipline related inappropriate practices is given in the annexure.



REGULATIONS – REPEAT SEMESTER / COURSE

- ✧ Repeat of a semester can be permitted only when the student has not been issued Transfer Certificate and within three years from the date of completion of the course.
- ✧ The student will repeat the appropriate semester on the courses offered during the time of repeat. If the syllabus regulation has changed, the student will appear only in the current papers in vogue at the time of repeat.
- ✧ For students repeating a single course / paper which has been scrapped or modified, the student will repeat the course only on the paper which is in vogue at the time of repeating the course. The chairman of the Board of studies will offer an equivalence on which the student will be tested.
- ✧ A student will have the opportunity to write the course (paper) in vogue during his study for a maximum of 3 years only after the completion of the course period. On expiry of three years, the student will have to opt for an equivalence, as decided by the Head of Department from the syllabus which is in vogue.



e-GOVERNANCE

In our pursuit of academic excellence and as e-Governance initiative of our college, the following portals act as link between the students and the administration.



STUDENTS' PORTAL / VIDYAAN

- ❖ View daily attendance. daily and bring any discrepancy to the notice of the authorities.
- ❖ Always keep your profile like contact number and other details up-to-date on the portal.
- ❖ Students can register their grievances, if any, on academic and administrative matters.
- ❖ Leave, On other Duty (OD) can be applied online by uploading supporting documents.
- ❖ Student request for testimonials (like bonafide certificate, conduct certificate, attendance certificate, etc.,) and other requests can be placed online.
- ❖ Students' Academic Repository will keep a soft copy of all your academic records in one place. You can view documents at any time and any place by simply logging into the portal.
- ❖ Students would be able to select their Non-Major Elective (NME) courses online.
- ❖ Feedback on curriculum, institution, staff and student satisfaction survey when notified.
- ❖ Upload achievements and participation in curricular, co-curricular and extra curricular activities, sports and extension.
- ❖ View notices/circulars from Principal, Placement Officer, Mentor and other administrators.



STUDENTS' EXAMINATION PORTAL

- ❖ View marks online.
- ❖ View Internal marks online and approve.
- ❖ Apply for End-Semester Examination / revaluation / supplementary examination.
- ❖ Register grievance related to examination.
- ❖ Submit feedback on question paper and evaluation.
- ❖ Apply for retest in test component of Continuous Internal Assessment.
- ❖ Download hall ticket after payment of fine, if any.
- ❖ View results of End-semester examination .



Keep your login credentials including your password safe and confidential. Change the password on first login.



Students' portal is a facility extended to the students as a goodwill effort by the institution and shall be used only for the purpose for which it is intended.



You are responsible for all actions carried out using your login credentials. Any misuse would result in disciplinary action.



PARENTS TEACHERS ASSOCIATION

- ❖ The Parents Teachers Association (PTA) is an association of two of the most important stakeholders of the institution.
- ❖ Parents are the first teachers and teachers are the second parents – PTA help bridge the gap between the teachers and parents in understanding the needs of the students.
- ❖ Parents are encouraged to visit the institution and meet the parents frequently to know the progress of their wards.

- ❖ PTA meetings would be held every semester at the department level for a healthy discussion on the roles of parents and teachers in shaping the future of the wards of this institution.
- ❖ Parents are encouraged to give their feedback on the curriculum and administration.
- ❖ The Annual General Body of the PTA will meet once in a year to elect Office bearers for the year.



MADURA COLLEGE ALUMNI ASSOCIATION

- ❖ The Madura College Alumni Association (erstwhile Madura College Old Boys' Association up to 2010-11, then Old Students Association up to 2014-15) is registered body under 'The Societies Registration Act, 1860' by Office of the District Registrar, Madurai-1. The registration number is 2/1945.
- ❖ Objectives of the Association
 - ♦ To promote camaraderie among past students of the Madura College.
 - ♦ To continue to have contacts with the students leaving the Madura College after completion of their educational course.
 - ♦ To motivate the old students to think about their college and participate in its development.
 - ♦ To conduct Seminars and Conferences, on any matters of general importance.
 - ♦ To exchange information and experience among former students of the Madura College.
 - ♦ To promote interaction among past students of the Madura College.
 - ♦ To raise funds for the association to extend financial assistance to the college on its own or by establishing a separate Trust for that purpose.

Annexure 1

**Extracts from the Madras Educational Rules :-
(Chapter VII Disciplinary Regulations)**

1. Students of all Schools and Colleges should abstain from active participation in party or communal politics.
2. Headmasters, Principals or other constituted school, college, hostel authorities may frame and issue from time to time disciplinary rules of a permanent or temporary character regulating the conduct outside the school college premises so far as such rules seem necessary to maintain the credit, usefulness and reputation of the School, College or hostel.

N.B. In the case of college such disciplinary regulation as may be issued by the respective universities to which they are affiliated and as are not inconsistent with the regulations in this chapter, will also apply.

Headmasters, Principals or other constituted school, college shall have full power to inflict punishments in the interest of the students or the institution concerned.

Annexure II

List of Punishments for Malpractice in the Examinations (as per the rules followed by the Madurai Kamaraj University)

1. தவறு:

தேர்வுக்குத் தொடர்புள்ள குறிப்புகள் வைத்திருத்தல்:

“Possession of material relevant to the examination”

நடவடிக்கை

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். படிப்பைத் தொடரலாம். அடுத்த தேர்வு எழுதலாம்.

“Present examination cancelled. Can continue the course and write the next examination”.

2. தவறு :

பக்கத்தில் உள்ள மாணவர், மாணவி எழுதுவதைப் பார்த்து எழுதுதல் அல்லது வைத்திருக்கும் குறிப்புகளைப் பார்த்து எழுதுதல் அல்லது விடைத்தாள்களை மாற்றிக் கொள்ளுதல்.

Copying from neighbouring students or from materials possessed or exchange of answer sheets:

a) தேர்வு மையத்திலும் மேலும் விசாரணையின் போதும் குற்றத்தை ஒப்புக் கொண்டால்:

Confessed at the centre and at the enquiry :

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். அடுத்த தேர்வு எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next examination. Rusticated for two semesters or one academic year”.

a) தவறு :

குற்றத்தைத் தேர்வு மையத்தில் ஒப்புக் கொள்ளாது விசாரணையின் போது ஒப்புக் கொண்டாலோ அல்லது அதற்கு நேர்மாறுதலானாலோ

No confession at the centre but confession at the enquiry or vice-versa:

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். அடுத்த இரு தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“ Present examination cancelled. Debarred from writing the next two examinations. Rusticated for two semesters or the academic year”.

c) தவறு :

தேர்வு மையம், விசாரணை இரண்டு இடங்களிலுமே குற்றத்தை ஒப்புக் கொள்ளவில்லை எனில் :

No confession at the centre and no confession at the enquiry :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த மூன்று தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next three examinations. Rusticated for two semesters or one academic year”.

விடைத்தாள்களை மாற்றிக் கொள்ளும் குற்றத்தில் மேற்கூறிய தண்டனை மாற்றிக் கொண்ட அனைவருக்கும் பொருந்தும்.

In the case of exchange of answer sheets, all the candidates involved are to be punished as above.

3. தவறு

தேர்வு கண்காணிப்பாளரிடமோ, மற்ற தேர்வுப் பொறுப்பாளர்களிடமோ முறைகேடாக நடந்து கொண்டால்

Impertinent and impolite behavior towards the Invigilator, superintendent or anyone connected with the conduct of the examination :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த நான்கு தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் / ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next four examinations. Rusticated for two semesters or one academic year”.

4. தவறு :

- i) விடைத்தாள்களை தேர்வு மையத்திற்கு வெளியே எழுதி அவற்றை தேர்வு மையத்திலோ, அல்லது தேர்வு மையத்திற்கு வெளியிலோ இடையில் சேர்த்தால், ஆகிய குற்றங்கள் தேர்வாளராலோ மற்ற தேர்வுக்குத் தொடர்புள்ள அதிகாரிகளாலோ கண்டுபிடிக்கப்பட்டுத் தெரிவிக்கப்பட்டால்

Answer sheets written outside the examination hall and inserted in inside or outside the examination hall, reported by the examiner or any authority connected with the examination :

- ii) பார்த்து எழுதுவது, கண்டுபிடிக்கப்படும் போது விடைத்தாள்களைக் கொடுக்க மறுத்தல் அல்லது விடைத்தாள்களோடு தேர்வு மையத்தை விட்டு ஓடிப்போகுதல் அல்லது விடைத்தாள்களுக்கு, பார்த்து எழுதியதற்குச் சான்றாக உள்ளவற்றிற்கு சேதம் விளைவித்தல்.

Refusing to hand over the answer sheets while found copying or running away from the examination hall with the answer sheets or destroying the answer paper or any evidance on being caught :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த ஐந்து தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next five examinations. Rusticated for two semesters or one academic year”.

5. தவறு :

ஆள் மாறாட்டம் செய்தல்

Impersonation :

நடவடிக்கை

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த ஐந்து தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) நான்கு பருவங்கள் அல்லது இரண்டு கல்வியாண்டுகள் தற்காலிக நீக்கம் செய்யப்படுவர். ஆள் மாறாட்டம் செய்து தேர்வு எழுதுபவர் தற்போது பயிலும் மாணவன் அல்லது மாணவியாக இருந்தால் அவருக்கும் தண்டனை பொருந்தும். வெளியாட்கள் ஆள்மாறாட்டமாக வந்து எழுதினால் போலீசுக்குத் தெரிவிக்கப்பட்டு ஒப்படைக்கப்படுவர்.

“Present examination cancelled. Debarred from writing the next five examinations. Rusticated for four semesters or two academic years. Impersonator, if happens to be a current student, the same punishment is to be awarded”.

“ In the case of impersonation involving outsider, it has to be reported to police for action to be taken against him / her”.

Note:

- 1) “நடைபெறும் தேர்வு நிராகரிக்கப்படும்” என்பதற்கு “அந்தப் பருவ இறுதித் தேர்வில் (ஏப்ரல் அல்லது நவம்பர்) எழுதிய நிலுவைத்தாள்கள் உட்பட அனைத்து தாள்களும் மதிப்பீடு செய்யப்படா” எனப் பொருள் கொள்ளப்படும்.

“present examination cancelled” means “all the papers (Including arrears) written in that particular End - of - the Semester Examinations (APRIL / NOVEMBER) by the candidate cancelled and will not be valued”.

- 2) “அடுத்த தேர்வு(கள்)” என்பதற்கு “அடுத்து வரும் பருவ இறுதித் தேர்வு(கள்)” எனப் பொருள் கொள்ள வேண்டும்.
 “The next examinations(s)” means “The examination(s) at the end of the next semester(s)”
- 3) குற்றம் சாட்டப்பட்டு விசாரணைக்குரியவர், தகுந்த காரணங்களை முன்னிட்டு விசாரணைக்குழு முன் வர இயலாவிடில் அவ்வாறு வர இயலாமையை குறிப்பிட்ட விசாரணைத் தேதிக்கு முன்னதாகக் கடிதம் மூலம் தெரிவித்தால், மேலும் அதில் குற்றத்தை ஒப்புக் கொண்டிருந்தால், அவர் விசாரணையின் போது குற்றத்தை ஒப்புக் கொண்டதாக கருதப்படும். அத்தகைய கடிதம் ஏதும் கொடுக்காமல், விசாரணைக்கு வரவில்லையெனில், அவர் விசாரணையின் போது குற்றத்தை ஒப்புக் கொள்ளவில்லை, எனக் கருதப்படும்.

If the candidate, owing to genuine reasons, could not appear before the enquiry committee and presents a letter before the date of relevant enquiry explaining his inability to appear before the enquiry committee and confessing the alleged act of malpractice, then it will be taken as CONFESSION AT THE ENQUIRY, in the case of being absent for the relevant enquiry without such a letter it will be taken as NO CONFESSION AT THE ENQUIRY.

- 4) தண்டனை பெற்ற மாணவன் அல்லது மாணவி, தண்டனைக்காலம் முடிந்து, கல்லூரியில் திரும்பிச் சேரும் போது அல்லது தேர்வு எழுதும் போது அப்போது உள்ள நடைமுறைப் பாடத்திட்டங்களின்படியே பயில அல்லது தேர்வு எழுத வேண்டும்.

In the case of any change in regulations in the courses concerned while joining the college / writing the examinations after the period of punishment, the incumbent has to follow the regulations current at the time of expiry of the punishment – period.

July 2022

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Friday				
2	Saturday				
3	Sunday				
4	Monday				
5	Tuesday				
6	Wednesday				
7	Thursday				
8	Friday				
9	Saturday				
10	Sunday				
11	Monday				
12	Tuesday				
13	Wednesday				
14	Thursday				
15	Friday				
16	Saturday				
17	Sunday				
18	Monday		1	1	I
19	Tuesday		2	2	II
20	Wednesday		3	3	III
21	Thursday		4	4	IV
22	Friday		5	5	V
23	Saturday				
24	Sunday				
25	Monday		6	6	VI
26	Tuesday		7	7	I
27	Wednesday		8	8	II
28	Thursday	Amavasya	9	9	III
29	Friday		10	10	IV
30	Saturday		11	11	V
31	Sunday				

August 2022

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Monday	Induction programme for freshers starts	1	12	VI
2	Tuesday		2	13	I
3	Wednesday	Rig Upakarma / Adiperukku	3	14	II
4	Thursday		4	15	III
5	Friday	Varalakshmi Viratham	5	16	IV
6	Saturday	Induction programme for freshers ends	6	17	V
7	Sunday				
8	Monday		7	18	VI
9	Tuesday	Moharam			
10	Wednesday		8	19	I
11	Thursday	Yajur Upakarma			
12	Friday	Gayathri Jabam			
13	Saturday				
14	Sunday				
15	Monday	Independence Day			
16	Tuesday		9	20	II
17	Wednesday		10	21	III
18	Thursday	Anti Ragging and Internal Complaints Committee Meeting	11	22	IV
19	Friday	Gokulashtami			
20	Saturday				
21	Sunday	Last date for payment of fee without fine			
22	Monday		12	23	V
23	Tuesday		13	24	VI
24	Wednesday		14	25	I
25	Thursday		15	26	II
26	Friday		16	27	III
27	Saturday	Amavasya	17	28	IV
28	Sunday				
29	Monday		18	29	V
30	Tuesday	Last date for payment of fee with fine	19	30	VI
31	Wednesday	Vinayagar Chathurthi			

September 2022

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Thursday	Removal of Fees Defaulters	1	31	I
2	Friday		2	32	II
3	Saturday		3	33	III
4	Sunday				
5	Monday		4	34	IV
6	Tuesday		5	35	V
7	Wednesday	Anti Ragging and Internal Complaints Committee Meeting	6	36	VI
8	Thursday	Onam	7	37	I
9	Friday	Sama Upakarma	8	38	II
10	Saturday				
11	Sunday				
12	Monday		9	39	III
13	Tuesday		10	40	IV
14	Wednesday		11	41	V
15	Thursday		12	42	VI
16	Friday	Exam Fee Collection Starts	13	43	I
17	Saturday		14	44	II
18	Sunday				
19	Monday	CIA I	15	45	III
20	Tuesday	CIA I	16	46	IV
21	Wednesday	CIA I	17	47	V
22	Thursday	CIA I	18	48	VI
23	Friday	CIA I	19	49	I
24	Saturday				
25	Sunday	Mahalaya Amavasa			
26	Monday	CIA I	20	50	II
27	Tuesday	College Council Meeting	21	51	III
28	Wednesday		22	52	IV
29	Thursday		23	53	V
30	Friday		24	54	VI

October 2022

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Saturday	Mentor Meeting with students- Last Hour	1	55	I
2	Sunday	Gandhi Jeyanthi			
3	Monday	Last Date for payment of Exam Fee without fine	2	56	II
4	Tuesday	Saraswathi Pooja			
5	Wednesday	Vijayadhasami			
6	Thursday	Exam Fee with fine Rs.50	3	57	III
7	Friday	Anti Ragging and Internal Complaints Committee Meeting	4	58	IV
8	Saturday				
9	Sunday	Miladi Nabi			
10	Monday		5	59	V
11	Tuesday		6	60	VI
12	Wednesday		7	61	I
13	Thursday	Exam Fee with fine Rs.100	8	62	II
14	Friday		9	63	III
15	Saturday		10	64	IV
16	Sunday				
17	Monday		11	65	V
18	Tuesday		12	66	VI
19	Wednesday		13	67	I
20	Thursday		14	68	II
21	Friday	Exam Fee Payment ends	15	69	III
22	Saturday				
23	Sunday				
24	Monday	Deepavali			
25	Tuesday	Amavasya			
26	Wednesday	College Council Meeting	16	70	IV
27	Thursday	PTA Meeting	17	71	V
28	Friday		18	72	VI
29	Saturday	CIA II	19	73	I
30	Sunday				
31	Monday	CIA II	20	74	II

November 2022

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Tuesday	CIA II	1	75	III
2	Wednesday	CIA II (All Souls Day)	2	76	IV
3	Thursday	CIA II	3	77	V
4	Friday	CIA II	4	78	VI
5	Saturday		5	79	I
6	Sunday				
7	Monday	RETEST	6	80	II
8	Tuesday	RETEST (Gununanak Jayanthi)	7	81	III
9	Wednesday	RETEST	8	82	IV
10	Thursday		9	83	V
11	Friday	Anti Ragging and Internal Complaints Committee Meeting	10	84	VI
12	Saturday				
13	Sunday				
14	Monday		11	85	I
15	Tuesday		12	86	II
16	Wednesday		13	87	III
17	Thursday		14	88	IV
18	Friday	Mentor Meeting with Students Last hour	15	89	V
19	Saturday		16	90	VI
20	Sunday				
21	Monday			91	I
22	Tuesday	Last Working Day		92	II
23	Wednesday	Amavasya			
24	Thursday	Semester Exams Begin			
25	Friday				
26	Saturday				
27	Sunday				
28	Monday				
29	Tuesday				
30	Wednesday				

December 2022

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Thursday				
2	Friday				
3	Saturday				
4	Sunday				
5	Monday				
6	Tuesday	Karthigai Deepam			
7	Wednesday				
8	Thursday				
9	Friday				
10	Saturday				
11	Sunday				
12	Monday				
13	Tuesday				
14	Wednesday	Semester Exams End			
15	Thursday				
16	Friday	College Reopen for Even Semester	1	1	I
17	Saturday		2	2	II
18	Sunday				
19	Monday		3	3	III
20	Tuesday		4	4	IV
21	Wednesday		5	5	V
22	Thursday	College Council Meeting	6	6	VI
23	Friday	Amavasya	7	7	I
24	Saturday	Chistmas Eve			
25	Sunday	Chistmas			
26	Monday		8	8	II
27	Tuesday		9	9	III
28	Wednesday		10	10	IV
29	Thursday		11	11	V
30	Friday		12	12	VI
31	Saturday				

January 2023

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Sunday	New Year			
2	Monday	Vaikunda Ekadesi	1	13	I
3	Tuesday		2	14	II
4	Wednesday		3	15	III
5	Thursday		4	16	IV
6	Friday		5	17	V
7	Saturday	Aarudhra Dharshanam			
8	Sunday				
9	Monday		6	18	VI
10	Tuesday		7	19	I
11	Wednesday		8	20	II
12	Thursday		9	21	III
13	Friday		10	22	IV
14	Saturday	Bhogi			
15	Sunday	Pongal			
16	Monday	Mattu Pongal & Thiruvalluvar Day			
17	Tuesday	Uzhavar Thirunal			
18	Wednesday	Anti Ragging and Internal Complaints Committee Meeting	11	23	V
19	Thursday		12	24	VI
20	Friday	Board of Studies Meeting	13	25	I
21	Saturday	Even semester exam begins	14	26	II
22	Sunday				
23	Monday		15	27	III
24	Tuesday		16	28	IV
25	Wednesday		17	29	V
26	Thursday	Republic Day			
27	Friday		18	30	VI
28	Saturday				
29	Sunday				
30	Monday		19	31	I
31	Tuesday		20	32	II

February 2023

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Wednesday		1	33	III
2	Thursday		2	34	IV
3	Friday		3	35	V
4	Saturday				
5	Sunday				
6	Monday		4	36	VI
7	Tuesday		5	37	I
8	Wednesday		6	38	II
9	Thursday		7	39	III
10	Friday		8	40	IV
11	Saturday		9	41	V
12	Sunday				
13	Monday		10	42	VI
14	Tuesday		11	43	I
15	Wednesday		12	44	II
16	Thursday		13	45	III
17	Friday		14	46	IV
18	Saturday	Mahashivarathri			
19	Sunday				
20	Monday	Amavasya / HoD's Meeting	15	47	V
21	Tuesday		16	48	VI
22	Wednesday		17	49	I
23	Thursday		18	50	II
24	Friday	Anti Ragging and Internal Complaints Committee Meeting	19	51	III
25	Saturday				
26	Sunday				
27	Monday	College Council Meeting	20	52	IV
28	Tuesday		21	53	V

March 2023

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Wednesday		1	54	VI
2	Thursday		2	55	I
3	Friday		3	56	II
4	Saturday				
5	Sunday				
6	Monday	PTA Meeting	4	57	III
7	Tuesday		5	58	IV
8	Wednesday		6	59	V
9	Thursday		7	60	VI
10	Friday	Anti Ragging and Internal Complaints Committee Meeting	8	61	I
11	Saturday				
12	Sunday				
13	Monday		9	62	II
14	Tuesday		10	63	III
15	Wednesday		11	64	IV
16	Thursday		12	65	V
17	Friday		13	66	VI
18	Saturday		14	67	I
19	Sunday				
20	Monday		15	68	II
21	Tuesday	Amavasya	16	69	III
22	Wednesday	Telugu New Year			
23	Thursday		17	70	IV
24	Friday	College Council Meeting	18	71	V
25	Saturday				
26	Sunday				
27	Monday		19	72	VI
28	Tuesday		20	73	I
29	Wednesday		21	74	II
30	Thursday		22	75	III
31	Friday		23	76	IV

April 2023

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Saturday				
2	Sunday				
3	Monday		1	77	V
4	Tuesday	Mahavir Jayanthi			
5	Wednesday		2	78	VI
6	Thursday	Anti Ragging and Internal Complaints Committee Meeting	3	79	I
7	Friday	Good Friday			
8	Saturday				
9	Sunday				
10	Monday		4	80	II
11	Tuesday		5	81	III
12	Wednesday		6	82	IV
13	Thursday		7	83	V
14	Friday	Tamil New Year / Dr. Ambedkar Birthday			
15	Saturday		8	84	VI
16	Sunday				
17	Monday		9	85	I
18	Tuesday		10	86	II
19	Wednesday	Amavasya	11	87	III
20	Thursday		12	88	IV
21	Friday		13	89	V
22	Saturday	Ramzan			
23	Sunday				
24	Monday		14	90	VI
25	Tuesday		15	91	I
26	Wednesday		16	92	II
27	Thursday				
28	Friday				
29	Saturday				
30	Sunday				

May 2023

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Monday	May Day			
2	Tuesday				
3	Wednesday				
4	Thursday				
5	Friday				
6	Saturday				
7	Sunday				
8	Monday				
9	Tuesday				
10	Wednesday				
11	Thursday				
12	Friday				
13	Saturday				
14	Sunday				
15	Monday				
16	Tuesday				
17	Wednesday				
18	Thursday				
19	Friday				
20	Saturday				
21	Sunday				
22	Monday				
23	Tuesday				
24	Wednesday				
25	Thursday				
26	Friday				
27	Saturday				
28	Sunday				
29	Monday				
30	Tuesday				
31	Wednesday				

June 2023

Date	Day	Details	No. of working days for the Month	Total No. of Working days for semester	Day Order
1	Thursday				
2	Friday				
3	Saturday				
4	Sunday				
5	Monday				
6	Tuesday				
7	Wednesday				
8	Thursday				
9	Friday				
10	Saturday				
11	Sunday				
12	Monday				
13	Tuesday				
14	Wednesday				
15	Thursday				
16	Friday				
17	Saturday				
18	Sunday				
19	Monday				
20	Tuesday				
21	Wednesday				
22	Thursday				
23	Friday				
24	Saturday				
25	Sunday				
26	Monday				
27	Tuesday				
28	Wednesday				
29	Thursday				
30	Friday				

The Madura College (Autonomous), Madurai - 625 011

STUDENTS' REQUEST FORM

Reg No. :

Date :

Name of the student : _____

I am a Current student : Yes No

I request you to kindly issue me

Bonafide Certificate Course certificate

Transfer Certificate Conduct certificate

Any other _____ (Specify)

Signature of the Student

Signature of the Head

FOR OFFICE USE

Date of receipt :

Name of the Principal : _____

RECEIPT

Received the testimonials / certificate with thanks

Signature of the student

The Madura College (Autonomous), Madurai - 625 011

LEAVE APPLICATION FORM

Reg No. :

--	--	--	--	--	--	--	--	--	--	--	--

Date :

--	--	--	--	--	--	--	--	--	--

Name of the student : _____

Class & Department : _____

Date (s) From : _____/_____/_____

To : _____/_____/_____

Nature of Leave :

Personal Medical On other duty

Reason : _____

Student Parent HOD/Mentor Principal/Vice Principal

FOR OFFICE USE

Date of receipt :

--	--	--	--	--	--	--	--

பேருந்து சலுகைக் கட்டண அனுமதி படிவம்

அனுப்புநர்

பெயர் : _____

பதிவு எண் : _____

வகுப்பு : _____

விலாசம் : _____

பெறுநர்

கிளை மேலாளர்

தமிழ்நாடு அரசு போக்குவரத்துக் கழகம்

மதுரைக் கோட்டம்.

வழி

(i) முதல்வர் அவர்கள்

மதுரைக் கல்லூரி (தன்னாட்சி)

மதுரை - 625 011.

(ii) துறைத் தலைவர் அவர்கள்

.....

மதுரைக் கல்லூரி (தன்னாட்சி)

மதுரை - 625 011.

ஐயா / அம்மா

நான் மதுரைக் கல்லூரியில் 2019-2020ஆம் கல்வியாண்டில்

..... படித்து

வருகிறேன். மேற்கண்ட முகவரியிலிருந்து நான் கல்லூரிக்கு

வருகிறேன். மேற்கண்ட முகவரியிலிருந்து நான் கல்லூரிக்கு வந்து

செல்வதற்கு சலுகைக் கட்டண பயண அட்டை வழங்குமாறு

மிகத்தாழ்மையுடன் கேட்டுக் கொள்கிறேன்.

பயண வழி இருந்து மதுரைக் கல்லூரி

நன்றி,

இப்படிக்கு,

தேதி

தங்கள் உண்மையுள்ள

பரிந்துரைக்கப்படுகிறது

துறைத் தலைவர்

முதல்வர்



THE MADURA COLLEGE (Autonomous)

Madurai - 11

Application For Retest

Name : _____

Regn No. :

--	--	--	--	--	--	--	--	--	--

Class : _____

Reason for Re-test : _____

Note : Attach medical certificates if the request is made on medical grounds

Sl. No.	Course Title	Name of the Course Teacher	Initials of the course Teacher	To be organized by the Dept.
1.				
2.				
3.				
4.				
5.				
6.				

Sign. of the mentor

Signature of the Head of the Dept.

Principal

TIME - TABLE (ODD SEMESTER)

Day / hour	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					

S.No.	Course Code	Course Title	Course Teacher 1	Course Teacher 2
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

TIME - TABLE (EVEN SEMESTER)

Day / hour	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					

S.No.	Course Code	Course Title	Course Teacher 1	Course Teacher 2
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				